



Police Services Board Meeting

Constable Colin McGregor Building
March 26, 2025 – 8:00 a.m.

AGENDA

CALL MEETING TO ORDER

DECLARATION OF CONFLICT

ADDITIONS TO AGENDA

CHIEF COMMENDATIONS

Name	Position
Tara McCaulley	Previous Police Services Board Member
Travis Wintjes	Sergeant, London Police Service

EXEMPLARY SERVICE MEDALS

Name	Position	Years of Service
Scott Barnes	Deputy Chief of Police	30 Years
Justin Benwell	1st Class Constable	20 Years

NEW HIRES/PROMOTIONS/CONTRACT RENEWALS

SPECIAL CONSTABLE APPOINTMENTS

Name	Position	Start Date
Benjamin McIntyre	Special Constable	26-Mar-25 (renewal) Page 3

MINUTES

Confirmation of the minutes of the meeting held February 26, 2025.

Pages 4 - 6

DEPUTATIONS

REPORTS

Revenues and Expenditures

Pages 7 - 14

Financial Statements (YTD Performance) for 2025 as of March 14, 2025.

Annual Reports

- 2024 | Corporate Communications

Police Services Board – Appointment | City of St. Thomas

Page 27

A resolution from the City of St. Thomas appointing Councillor Rose Gibson to the St. Thomas Police Services Board effective March 3, 2025.

First Responders for Kids

A verbal update from S/Inspector Bogart on the value of this program and how our service is finding new ways to interact and engage with youth in our community.

PETITIONS AND COMMUNICATIONS

Hometown St. Thomas – March 2025 | School Resource Officer Program

Page 28 - 30

An article from Hometown St. Thomas March 2025 Edition titled “It’s Time to Return to Schools”.

UNFINISHED BUSINESS

NEW BUSINESS

MOVE TO THE COMMITTEE OF THE WHOLE

ACTIONS OF THE COMMITTEE OF THE WHOLE

ADJOURNMENT



Police Services Board Meeting

Constable Colin McGregor Building
REPORT

DIRECTED TO: St. Thomas Police Services Board

PREPARED BY: Inspector John Cosby

SUBJECT: Request for Re-Appointment of Special Constable Benjamin McIntyre

MEETING DATE: March 26, 2025

REPORT # CHIEF-2025-SPCST2

REPORT TITLE: Applications for Re-Appointment of Special Constable Benjamin McIntyre

Recommendation:

That: Report #CHIEF-2025-SPCST2; Special Constable Application for Re-Appointment for Benjamin McIntyre be received for information as prepared and submitted by Chief Roskamp, and further, that the Police Services Board approve the required appointments for the Special Constable designations for Benjamin McIntyre as per the Community Safety and Policing Act - Ontario Regulation 396.

Background:

The Community Safety and Policing Act authorizes and requires that approved Police Services Board employers now designate their own respective members as Special Constables. The attached application is to re-appoint Special Constable Benjamin McIntyre who has been employed as a Special Constable since May 29, 2017.

The attached justification of duties and job description document outlines and supports the requisite criteria and specific duties for which this member will be responsible. These justifications, powers and purposes are in alignment with the Community Safety and Policing Act, O. Reg. 396. Powers and purposes assigned will not go beyond the powers and purposes as listed for Item 1 Special Constables in the Schedule of Purposes and Powers for Certificates of Appointment and Permitted Weapons.

Analysis

Not applicable.

Financial Impact

Not applicable.

Respectfully,

Marc Roskamp
Chief of Police



Police Services Board Meeting

Constable Colin McGregor Building

February 26, 2025

MINUTES

ATTENDANCE:

D. Reith	Chair
L. Coates	Vice Chair
J. Preston	Member
J. Jackson	Member

OFFICIALS:

M. Roskamp	Chief of Police
S. Barnes	Deputy Chief of Police
T. Terpstra	Executive Administrator

REGRETS:

GUESTS:

R. LeClair	Inspectorate of Policing Advisor – Zone 6
F. Boyes	Sergeant, St. Thomas Police Service (presentation)

MEDIA:

None.

DECLARATION OF CONFLICT

NEW HIRES/PROMOTIONS

Moved By: L. Coates

Seconded By: J. Jackson

THAT: The Police Services Board approve the following new hires:

Name	Position	Start Date
Eric Oakes	Cadet	24-Feb-25
Tyler Pol	Cadet	24-Feb-25
Farhad Dost Muhammad	Cadet	10-Feb-25
Eston Smith	Cadet	10-Feb-25
Maddy Marcinkiewicz	Communicator	10-Feb-25
Keltie Talbot	CMHA MOST Member	06-Feb-25
Nighthawk	Police Service Dog	01-Mar-25
Pamela Pepping	Clerk	31-Aug-25 (1 Year Contract Renewal)

Carried.

MINUTES

Moved By: J. Jackson
Seconded By: L. Coates

THAT: The minutes of the meeting held January 22, 2025 be confirmed.

Carried.

DEPUTATIONS

REPORTS

Revenues and Expenditures

Moved By: L. Coates
Seconded By: J. Jackson

THAT: The Police Services Board approve the Financial Statements (YTD Performance) for 2025 as of February 14, 2025.

Carried.

Annual Reports

Moved By: J. Jackson
Seconded By: L. Coates

THAT: That the Police Services Board approve the following annual reports:

- 2024 Sexual Assault Investigations

Carried.

STPS Mentorship Program

Moved By: J. Jackson
Seconded By: L. Coates

THAT: Report #CHIEF-2025-11; STPS Mentorship Program; NEW Policy HR-33, be received for information, and further, that the Police Services Board approve Policy HR-33 as recommended by Chief Roskamp.

Carried.

PETITIONS AND COMMUNICATIONS

Moved By: J. Preston
Seconded By: J. Jackson

THAT: The Police Services Board receive and file the following correspondence items:

- King Charles Coronation Medal | Chief Roskamp (January 16, 2025)
- London Free Press - Provincial Announcement – Encampment/Housing Funds | City of St. Thomas (January 29, 2025)
- Blue Line National publication | Spotlight – STPS Wellness Navigation Project (January/February 2025)
- Thank You Card – Christmas Care Toy Organizers (December 2024)

Carried.

UNFINISHED BUSINESS

NEW BUSINESS

Andrew M. Bennett Scholarship | 2025

Moved By: L. Coates

Seconded By: J. Jackson

THAT: The Police Services Board approve the donation of \$1000.00 towards the Andrew M. Bennett Scholarship.
Carried.

MOVE TO THE COMMITTEE OF THE WHOLE

Moved By: J. Jackson

Seconded By: J. Preston

THAT: The Police Services Board move to closed session to discuss subject matter as outlined in the CSPA section 44(2).
Carried.

ACTIONS OF THE COMMITTEE OF THE WHOLE

Moved By: J. Preston

Seconded By: J. Jackson

THAT: We adopt the actions of the Committee of the Whole.
Carried.

ADJOURNMENT

Moved By: L. Coates

Seconded By: J. Preston

THAT: We do now adjourn at 9:26 a.m.
Carried.

Dan Reith
Police Services Board Chair

YTD Budget vs. Actual

Years
2025

Months
0 1 2 3 4 5 6 7 8 9 10 11 12

Department
20 Police Services

Refreshed: Mar 14, 2025

Sub-Department	Program	Rev/Exp	Account	Description	YTD Actual	YTD Budget	YTD Variance	Yearly Budget		
20 Police Services Board	100 General	Expense	1-20-20-100-3011	Reg Part-time Salaries & Wages	(496)	2,288	2,784	9,152		
			1-20-20-100-3120	Statutory Benefits	(40)	148	187	590		
			1-20-20-100-4005	Receptions & Public Relations	2,554	1,250	(1,304)	5,000		
			1-20-20-100-4040	Legal Fees & Expenses	0	500	500	2,000		
		Expense Total					2,018	4,186	2,167	16,742
20 Police Services Board Total					2,018	4,186	2,167	16,742		
21 Police Services	100 General	Revenue	1-20-21-100-2240	OPC Recoveries	(354,533)	(315,157)	39,376	(1,260,627)		
			1-20-21-100-2252	RCMP Prints Recovery	(135)	2,500	2,635	10,000		
			1-20-21-100-2255	Paid Duty Recovery	(74)	(10,000)	(9,926)	(40,000)		
			1-20-21-100-2510	Police Recoveries	(9,279)	(21,250)	(11,971)	(85,000)		
		Revenue Total					(364,021)	(343,907)	20,115	(1,375,627)
		Expense	1-20-21-100-3010	Reg Full-time Salaries & Wages	1,913,999	3,574,981	1,660,982	14,299,924		
			1-20-21-100-3011	Reg Part-time Salaries & Wages	7,286	11,079	3,793	44,316		
			1-20-21-100-3012	Paid Duty Wages	4,724	2,500	(2,224)	10,000		
			1-20-21-100-3039	Premium overtime/Standby	45	14,325	14,280	57,300		
			1-20-21-100-3090	Overtime	24,238	75,000	50,762	300,000		
			1-20-21-100-3091	Statutory Holiday Pay	1,607	24,000	22,393	96,000		
			1-20-21-100-3120	Statutory Benefits	223,963	329,723	105,759	1,318,890		
			1-20-21-100-3130	Employer Benefits	275,282	476,228	200,946	1,904,913		
			1-20-21-100-3135	OMERS	235,756	366,298	130,542	1,465,192		
			1-20-21-100-3210	Car Allowance	13,000	3,000	(10,000)	12,000		
1-20-21-100-3211	Clothing/Uniform Allowance		17,750	6,675	(11,075)	26,700				
1-20-21-100-4005	Public Relations	986	3,250	2,264	13,000					
1-20-21-100-4020	Tuition Reimbursement	0	1,250	1,250	5,000					
1-20-21-100-4023	Association Membership Fees	3,013	1,250	(1,763)	5,000					
1-20-21-100-4024	Employee Assistance Program	964	1,025	61	4,100					
1-20-21-100-4027	Training	13,427	43,750	30,323	175,000					
1-20-21-100-4036	Member Wellness	7,453	17,500	10,047	70,000					

21 Police Services

100 General

Expense	1-20-21-100-4040	Legal Fees & Expenses	0	1,250	1,250	5,000
	1-20-21-100-4051	Advertising, Marketing & Prom.	1,510	2,000	490	8,000
	1-20-21-100-4057	Forensic Analyst	14,380	3,000	(11,380)	12,000
	1-20-21-100-4089	RCMP Prints Expense	100	1,250	1,150	5,000
	1-20-21-100-4147	Operating Equip. Maint/Repair	0	750	750	3,000
	1-20-21-100-4168	OPTIC	25,614	30,000	4,386	120,000
	1-20-21-100-4170	Downtown Satellite Office	4,274	5,000	726	20,000
	1-20-21-100-4176	Operating Equipment Rent/Lease	1,517	3,000	1,483	12,000
	1-20-21-100-4240	Telephone/Fax Services	8,990	15,000	6,010	60,000
	1-20-21-100-4257	Regular Postage	0	375	375	1,500
	1-20-21-100-4259	Courier	1,487	1,250	(237)	5,000
	1-20-21-100-4272	Printing	425	1,500	1,075	6,000
	1-20-21-100-4503	Pipes & Drum Band	592	1,250	658	5,000
	1-20-21-100-4504	CCTV Surveillance Systems	5,754	1,250	(4,504)	5,000
	1-20-21-100-4700	Service Charges	62	0	(62)	0
	1-20-21-100-5010	General Supplies	8,438	11,250	2,812	45,000
	1-20-21-100-5011	Office Supplies	283	2,500	2,217	10,000
	1-20-21-100-5040	Safety Supplies	446	1,250	804	5,000
	1-20-21-100-5041	Body Amour	0	1,250	1,250	5,000
	1-20-21-100-5045	Uniforms/Supplies	14,619	20,000	5,381	80,000
	1-20-21-100-5060	Major Crime Expenses	3,511	3,750	239	15,000
	1-20-21-100-5061	Forensic Identification Supplies	2,499	2,500	1	10,000
	1-20-21-100-5062	Canine Unit Supplies	21,170	10,000	(11,170)	40,000
	1-20-21-100-5063	Critical Incident Response Team	27,732	11,250	(16,482)	45,000
	1-20-21-100-5071	Office Furniture Purchases	0	1,250	1,250	5,000
	1-20-21-100-5073	Equipment Purchases - Axon	8,484	30,000	21,516	120,000
	1-20-21-100-5075	Equipment Maint/Repair Supply	6,558	8,750	2,192	35,000
	1-20-21-100-5510	Books & Subscriptions	14	250	236	1,000
	1-20-21-100-5580	IT Systems	113,593	43,750	(69,843)	175,000
	1-20-21-100-5700	Vehicle Purchases	26,616	43,750	17,134	175,000
	1-20-21-100-7011	Transfer to/from Police Reserve	0	(50,000)	(50,000)	(200,000)
	1-20-21-100-7700	Expenditures from Police Reserve	1,756	0	(1,756)	0
Expense Total			3,043,916	5,160,209	2,116,293	20,640,835

210 RIDE

Revenue	1-20-21-210-2035	RIDE Grant	0	(3,750)	(3,750)	(15,000)
Revenue Total			0	(3,750)	(3,750)	(15,000)

211 CSP - Local

Revenue	1-20-21-211-2035	CSP Grant - Local Priorities	26,231	(106,558)	(132,789)	(426,231)
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21 Police Services	211 CSP - Local	Revenue Total		26,231	(106,558)	(132,789)	(426,231)	
	212 CSP - Provincial	Revenue	1-20-21-212-2035	CSP Grant - Prov Priorities	(23,114)	(142,057)	(118,943)	(568,228)
		Revenue Total			(23,114)	(142,057)	(118,943)	(568,228)
		Expense	1-20-21-212-5012	CSP Expenditures -Prov. Priorities	53	0	(53)	0
		Expense Total			53	0	(53)	0
	213 Dispatching	Revenue	1-20-21-213-2075	Aylmer Police Dispatching Revenue	(21,158)	(26,250)	(5,092)	(105,000)
		Revenue Total			(21,158)	(26,250)	(5,092)	(105,000)
	215 Victim Support	Revenue	1-20-21-215-2035	Victim Support Grant	0	(31,250)	(31,250)	(125,000)
		Revenue Total			0	(31,250)	(31,250)	(125,000)
		Expense	1-20-21-215-5012	VSG Expenditures	0	31,250	31,250	125,000
		Expense Total			0	31,250	31,250	125,000
	218 CISO	Revenue	1-20-21-218-2035	CISO Membership Grant	0	(2,000)	(2,000)	(8,000)
		Revenue Total			0	(2,000)	(2,000)	(8,000)
	220 NG911	Revenue	1-20-21-220-2035	NG911 Special Project Grant	(900,852)	(366,516)	534,336	(1,466,063)
		Revenue Total			(900,852)	(366,516)	534,336	(1,466,063)
		Expense	1-20-21-220-5012	NG911 Special Project Expenditures	230,948	200,000	(30,948)	800,000
		Expense Total			230,948	200,000	(30,948)	800,000
221 MCRT	Revenue	1-20-21-221-2035	MCRT Grant	0	(19,840)	(19,840)	(79,359)	
	Revenue Total			0	(19,840)	(19,840)	(79,359)	
	Expense	1-20-21-221-5012	MCRT Expenditures	6,165	0	(6,165)	0	
	Expense Total			6,165	0	(6,165)	0	
222 PAT	Revenue	1-20-21-222-2035	PAT Grant	(75,000)	(67,510)	7,490	(270,042)	
	Revenue Total			(75,000)	(67,510)	7,490	(270,042)	
223 BCWA	Revenue	1-20-21-223-2035	BCWA Grant	11,601	(116,780)	(128,380)	(467,118)	
	Revenue Total			11,601	(116,780)	(128,380)	(467,118)	

21 Police Services	223 BCWA	Expense	1-20-21-223-5012	BCWA Expenditures	7,191	0	(7,191)	0
		Expense Total			7,191	0	(7,191)	0
	800 Building	Expense	1-20-21-800-4063	Garbage Collection	121	1,750	1,629	7,000
			1-20-21-800-4075	Service Contracts	3,094	8,750	5,656	35,000
			1-20-21-800-4120	Janitorial Services	17,550	21,250	3,700	85,000
			1-20-21-800-4141	Contracted Building Maintenance	13,282	13,750	468	55,000
			1-20-21-800-4147	Operating Equip. Maint/Repair	0	2,500	2,500	10,000
			1-20-21-800-5020	Building Maintenance Supplies	41	1,250	1,209	5,000
			1-20-21-800-5410	Electricity (Hydro)	(6,390)	16,250	22,640	65,000
			1-20-21-800-5415	Utilities - Water/Sewer	(721)	3,750	4,471	15,000
			1-20-21-800-5421	Natural gas	771	5,000	4,229	20,000
			Expense Total			27,747	74,250	46,503
21 Police Services Total					1,969,706	4,239,292	2,269,586	16,957,167
22 PS Fleet	900 Vehicles	Expense	1-20-22-900-4145	Vehicle Repairs & Maintenance	4,118	62,750	58,632	251,000
		Expense Total			4,118	62,750	58,632	251,000
	901 Vehicle 1	Expense	1-20-22-901-4145	Vehicle Repairs & Maintenance	1,296	0	(1,296)	0
			1-20-22-901-5435	Gasoline - Operating	988	0	(988)	0
			Expense Total			2,284	0	(2,284)
	902 Vehicle 2	Expense	1-20-22-902-4145	Vehicle Repairs & Maintenance	3,174	0	(3,174)	0
			1-20-22-902-5435	Gasoline - Operating	2,822	0	(2,822)	0
			Expense Total			5,996	0	(5,996)
	903 Vehicle 3	Expense	1-20-22-903-5435	Gasoline - Operating	129	0	(129)	0
			Expense Total			129	0	(129)
	904 Vehicle 4	Expense	1-20-22-904-4145	Vehicle Repairs & Maintenance	639	0	(639)	0
			1-20-22-904-5435	Gasoline - Operating	373	0	(373)	0
			Expense Total			1,012	0	(1,012)
	905 Vehicle 5	Expense	1-20-22-905-5435	Gasoline - Operating	49	0	(49)	0
			Expense Total			49	0	(49)
	906 Vehicle 6	Expense	1-20-22-906-4145	Vehicle Repairs & Maintenance	2,496	0	(2,496)	0

22 PS Fleet	906 Vehicle 6	Expense	1-20-22-906-5435	Gasoline - Operating	3,737	0	(3,737)	0
		Expense Total			6,233	0	(6,233)	0
	907 Vehicle 7	Expense	1-20-22-907-4145	Vehicle Repairs & Maintenance	4,224	0	(4,224)	0
			1-20-22-907-5435	Gasoline - Operating	2,785	0	(2,785)	0
		Expense Total			7,009	0	(7,009)	0
	908 Vehicle 8	Expense	1-20-22-908-4145	Vehicle Repairs & Maintenance	1,670	0	(1,670)	0
			1-20-22-908-5435	Gasoline - Operating	3,076	0	(3,076)	0
		Expense Total			4,747	0	(4,747)	0
	910 Vehicle 10	Expense	1-20-22-910-4145	Vehicle Repairs & Maintenance	134	0	(134)	0
			1-20-22-910-5435	Gasoline - Operating	1,191	0	(1,191)	0
		Expense Total			1,326	0	(1,326)	0
	911 Vehicle 11	Expense	1-20-22-911-5435	Gasoline - Operating	315	0	(315)	0
		Expense Total			315	0	(315)	0
	912 Vehicle 12	Expense	1-20-22-912-4145	Vehicle Repairs & Maintenance	61	0	(61)	0
			1-20-22-912-5435	Gasoline - Operating	1,386	0	(1,386)	0
		Expense Total			1,447	0	(1,447)	0
	914 Vehicle 14	Expense	1-20-22-914-4145	Vehicle Repairs & Maintenance	226	0	(226)	0
			1-20-22-914-5435	Gasoline - Operating	2,433	0	(2,433)	0
		Expense Total			2,659	0	(2,659)	0
	915 Vehicle 15	Expense	1-20-22-915-5435	Gasoline - Operating	124	0	(124)	0
		Expense Total			124	0	(124)	0
	916 Vehicle 16	Expense	1-20-22-916-5435	Gasoline - Operating	86	0	(86)	0
		Expense Total			86	0	(86)	0
	917 Vehicle 17	Expense	1-20-22-917-5435	Gasoline - Operating	176	0	(176)	0
		Expense Total			176	0	(176)	0
	918 Vehicle 18	Expense	1-20-22-918-5435	Gasoline - Operating	307	0	(307)	0
		Expense Total			307	0	(307)	0

22 PS Fleet	919 Vehicle 19	Expense	1-20-22-919-5435	Gasoline - Operating	344	0	(344)	0
		Expense Total			344	0	(344)	0
	920 Vehicle 20	Expense	1-20-22-920-5435	Gasoline - Operating	241	0	(241)	0
		Expense Total			241	0	(241)	0
	921	Expense	1-20-22-921-4145	Vehicle Repairs & Maintenance	607	0	(607)	0
			1-20-22-921-5435	Gasoline - Operating	2,690	0	(2,690)	0
		Expense Total			3,297	0	(3,297)	0
	922	Expense	1-20-22-922-5435	Gasoline - Operating	511	0	(511)	0
		Expense Total			511	0	(511)	0
	936 Vehicle 36	Expense	1-20-22-936-5435	Gasoline - Operating	287	0	(287)	0
		Expense Total			287	0	(287)	0
	942 Vehicle 42	Expense	1-20-22-942-5435	Gasoline - Operating	49	0	(49)	0
		Expense Total			49	0	(49)	0
	946 Vehicle 46	Expense	1-20-22-946-4145	Vehicle Repairs & Maintenance	1,082	0	(1,082)	0
		Expense Total			1,082	0	(1,082)	0
	947 Vehicle 47	Expense	1-20-22-947-5435	Gasoline - Operating	208	0	(208)	0
		Expense Total			208	0	(208)	0
	951 Vehicle 51	Expense	1-20-22-951-4145	Vehicle Repairs & Maintenance	1,010	0	(1,010)	0
			1-20-22-951-5435	Gasoline - Operating	2,354	0	(2,354)	0
		Expense Total			3,364	0	(3,364)	0
	960 Vehicle 60	Expense	1-20-22-960-5435	Gasoline - Operating	195	0	(195)	0
		Expense Total			195	0	(195)	0
	961 Vehicle 61	Expense	1-20-22-961-4145	Vehicle Repairs & Maintenance	4,656	0	(4,656)	0
			1-20-22-961-5435	Gasoline - Operating	1,499	0	(1,499)	0
		Expense Total			6,155	0	(6,155)	0
	962 Vehicle 62	Expense	1-20-22-962-4145	Vehicle Repairs & Maintenance	1,921	0	(1,921)	0
			1-20-22-962-5435	Gasoline - Operating	1,578	0	(1,578)	0

22 PS Fleet	962 Vehicle 62	Expense Total		3,499	0	(3,499)	0	
		964 Vehicle 64	Expense	1-20-22-964-4145	Vehicle Repairs & Maintenance	61	0	(61)
			1-20-22-964-5435	Gasoline - Operating	587	0	(587)	0
	Expense Total		648	0	(648)	0		
966 Vehicle 66	Expense	1-20-22-966-5435	Gasoline - Operating	201	0	(201)	0	
	Expense Total		201	0	(201)	0		
967 Vehicle 67	Expense	1-20-22-967-4145	Vehicle Repairs & Maintenance	161	0	(161)	0	
		1-20-22-967-5435	Gasoline - Operating	174	0	(174)	0	
	Expense Total		335	0	(335)	0		

22 PS Fleet Total				58,432	62,750	4,318	251,000
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23 PS Courthouse	100 General	Revenue	1-20-23-100-2035	CSPT Court Security Prisoner Trans. Grant	0	(186,112)	(186,112)	(744,446)
			1-20-23-100-2510	Courthouse Recoveries	(2,691)	(15,000)	(12,309)	(60,000)
Revenue Total					(2,691)	(201,112)	(198,421)	(804,446)
	Expense	1-20-23-100-3010	Reg Full-time Salaries & Wages	80,378	159,301	78,923	637,203	
		1-20-23-100-3011	Reg Part-time Salaries & Wages	55,958	79,389	23,432	317,557	
		1-20-23-100-3090	Overtime	726	1,250	524	5,000	
		1-20-23-100-3120	Statutory Benefits	15,003	14,750	(253)	58,999	
		1-20-23-100-3130	Employer Benefits	13,890	20,767	6,877	83,069	
		1-20-23-100-3135	OMERS	10,332	21,614	11,282	86,457	
		1-20-23-100-4024	Employee Assistance Program	0	125	125	500	
		1-20-23-100-4027	Police College Training	0	125	125	500	
		1-20-23-100-4168	OPTIC	0	2,500	2,500	10,000	
		1-20-23-100-4176	Operating Equipment Rent/Lease	90	500	410	2,000	
		1-20-23-100-4240	Telephone/Fax Services	4,621	5,000	379	20,000	
		1-20-23-100-4272	Printing	529	500	(29)	2,000	
		1-20-23-100-5010	General Supplies	2,756	1,250	(1,506)	5,000	
		1-20-23-100-5011	Office Supplies	224	625	401	2,500	
		1-20-23-100-5040	Safety Supplies	1,770	500	(1,270)	2,000	
		1-20-23-100-5045	Uniforms/Supplies	546	1,250	704	5,000	
		1-20-23-100-5071	Office Furniture Purchases	0	250	250	1,000	
		1-20-23-100-5075	Equipment	901	500	(401)	2,000	
		1-20-23-100-5580	IT Systems	0	1,250	1,250	5,000	

23 PS Courthouse	100 General	Expense Total			187,723	311,446	123,723	1,245,785
23 PS Courthouse Total					185,032	110,335	(74,697)	441,339
24 PS Courthouse Fleet	100 General	Expense	1-20-24-100-4145	Vehicle Repairs & Maintenance	0	2,000	2,000	8,000
		Expense Total			0	2,000	2,000	8,000
	946 Vehicle 46	Expense	1-20-24-946-4145	Vehicle Repairs & Maintenance	291	0	(291)	0
			1-20-24-946-5435	Gasoline - Operating	515	0	(515)	0
		Expense Total			806	0	(806)	0
	963 Vehicle 63	Expense	1-20-24-963-5435	Gasoline - Operating	84	0	(84)	0
		Expense Total			84	0	(84)	0
24 PS Courthouse Fleet Total					890	2,000	1,110	8,000
Grand Total					2,216,078	4,418,562	2,202,484	17,674,249

Corporate Communications Annual Report



Prepared by
Samantha Wakefield

Reporting Period
1 Jan - 31 Dec



Summary

On behalf of the Chief of Police, this report highlights the key metrics, initiatives and accomplishments of the Corporate Communications office for the year 2024

A primary focus will be highlighting the significant engagement and reach achieved across our social media platforms, with specific analytics demonstrating the growth and impact of our outreach efforts.

The report will feature several notable video projects. In line with our commitment to strengthen communication through video, this reports highlights the corporate communications role in creating additional video content for the police service this year.

Additionally, the report will showcase the corporate communications role as the police coordinator for St. Thomas Elgin Crime Stoppers, as a council member with the St. Thomas Local Immigration Partnership and the contributions to the Chief of Police Community Inclusion Council, underscoring the meaningful progress we've made in fostering inclusivity and collaboration with all members of our community.

Finally, this report will detail the Corporate Communications Coordinator's role in the planning and successful execution of community events and initiatives, ensuring that each was aligned with our services mission and values, and the contribution to both public engagement and community safety.

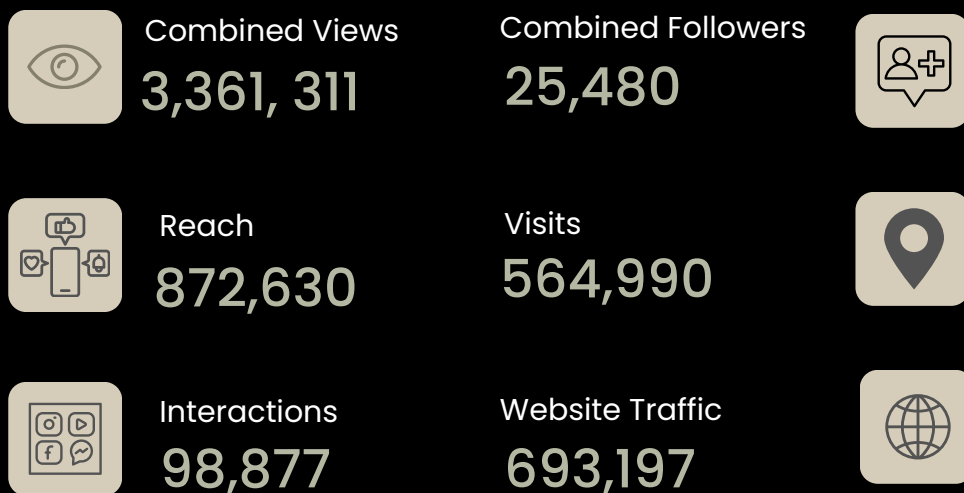
Social Media

Overview



At the end of June 2024, STPS decided to implement a new, flexible approach to social media commentary. However, we continued to offer meaningful and robust ways for the community to connect with us, including through our STPS website general email platform, our face-to-face community engagement events and other dedicated interactions throughout the year. A preliminary concern was the loss of online community engagement.

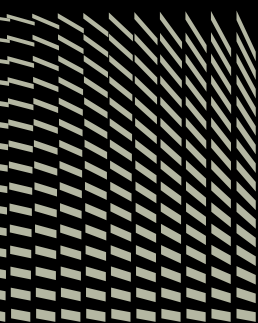
The data below debunks that concern:





Social Media

Audience




The audience on our social media platforms is a diverse and engaged community, ranging from St. Thomas residents and local organizations to regional partners and broader law enforcement networks. The median age range of 25-64 reflects a broad spectrum of adults who rely on our platforms for timely updates, safety information, and community initiatives. This engaged audience actively participates through likes, shares, and direct messages, showcasing their trust in our content and their commitment to fostering a safer, more informed community.



Audience
Age 18 - 65

Most Engaged
Females Age 25-54

Top Cities
St. Thomas 37 %
London 15.3%
Elgin County 7.5%



Top-Performing Posts



MEDIA RELEASE

Homicide Investigation

Likes **299**
Shares **168**
Reach **25,000**



Fatal Collision

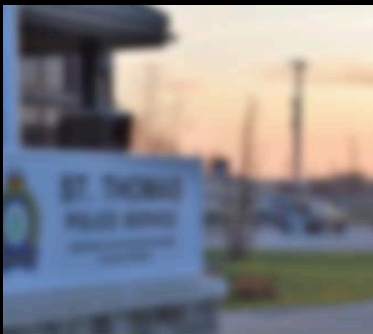
Likes **729**
Shares **452**
Reach **40,100**



MEDIA RELEASE

Suspicious Death Deemed Homicide

Likes **74**
Shares **49**
Reach **32,563**



MISSING PERSON

Combined Reach
492,400



From the Traffic Management Unit

Combined Reach
378,000



FESTIVE RIDE

Combined Reach
176,906

Expanding Video Communication in 2024



In 2024, the Corporate Communications office was tasked with creating and sharing more video content to enhance public engagement and awareness. This task aimed to provide informative, visually compelling content that connected with our community and online audience.

Throughout the year, a wide range of videos were produced, including the RISE Video Suite as well as standalone projects such as the Prevent Auto Theft series, Pedestrian Safety Awareness Campaign and our Social Collaboration video project.

Seasonal videos like Sgt. Snowflake's trivia videos, International Women's Day and even live, on scene news updates were designed to educate, inform, and foster trust between the St. Thomas Police Service and the public.

By leveraging video storytelling, we successfully expanded our reach, increased engagement, and provided an accessible way for the community to stay informed. The overwhelming response and interaction with these videos highlight the growing importance of dynamic content in our communication strategy.



287 subscribers
27 videos
34,892 views



Combined Video Views
1,864,751

Special Project R.I.S.E. Victim Support Grant



As part of the Victim Support Grant, the Corporate Communications office played a pivotal role in producing a comprehensive, multi-platform awareness campaign aimed at supporting victims of intimate partner violence. This project was a collaborative effort between STPS and five local agencies, ensuring that critical resources and assistance reached those in need through multiple channels.

While the video suite was a key component, Corporate Communications was responsible for much more than just video production. This initiative required the development of a strategic multimedia campaign, including:

- A complete brand suite, featuring a custom-designed logo and visual identity to unify all messaging.
- A radio campaign, ensuring outreach to diverse audiences through impactful audio storytelling.
- A digital billboard campaign, amplifying visibility with high-impact messaging in key locations.

Corporate Communications led every aspect of this initiative—from branding and imaging to content strategy, scriptwriting, voiceover work, and campaign execution—making this project one of the most comprehensive awareness efforts undertaken in 2024.

The success of this project underscores the remarkable scope and impact of Corporate Communications' work. As of December 31, 2024, the video suite alone had exceeded 504,000 total views across X, Meta, YouTube, and Google Ads. However, it was the combined power of every piece of this campaign—video, radio, print, and digital—that truly made a difference in raising awareness and ensuring victims of intimate partner violence were supported.



Special Project Preventing Auto Theft Grant



In 2024, the Corporate Communications office played a key role in the Preventing Auto Theft Grant, an initiative aimed at educating the public on auto theft prevention strategies, crime trends, and proactive measures to safeguard vehicles in St. Thomas.

A central component of this initiative is a three-part video series, with Corporate Communications leading the storyboarding, scripting, planning, and direction of the *second* installment. Designed to be clear, engaging, and informative, these videos were strategically launched across X, Meta, and YouTube, ensuring broad accessibility and maximizing community engagement.

In addition to digital content, Corporate Communications planned and executed a targeted radio campaign, further extending the reach of the initiative by reinforcing key messages through on-air public service announcements.

Corporate Communications partnered with the Community Mobilization Officer to distribute an auto theft prevention flyer at automotive dealerships. To further amplify the campaign's reach, photos from each distribution site were shared on STPS social media platforms, reinforcing the service's commitment to crime prevention while keeping the conversation active online.

This campaign underscores the Corporate Communications office's expertise in executing strategic multimedia initiatives, setting a new standard for public education and proactive crime prevention efforts in St. Thomas.



Corporate Communications Supporting Roles



Chief of Police – Community Inclusion Council

- As a member of this council, the Corporate Communications Coordinator supports efforts to promote diversity, equity, and inclusion within the St. Thomas Police Service and the broader community. This role involves facilitating discussions, organizing initiatives, and ensuring communication strategies align with inclusivity goals.
- In 2024, the Corporate Communication office planned and coordinated a free, community inclusion BBQ. The event was an incredible success and will become the flagship event of the CIC.



St. Thomas Elgin Crime Stoppers – Coordinator

- The Corporate Communications Coordinator serves as the STPS liaison for St. Thomas Elgin Crime Stoppers, managing incoming tips that pertain to incidents and investigations in St. Thomas. This role has been instrumental in increasing public participation and successfully encouraging community-driven crime prevention.
- In 2024, 239 tips were processed resulting in 12 arrests, 26 charges and the pay out of \$4,050.
- It should be noted, the Crime Stoppers Coordinator worked directly with an anonymous tipster and STPS Detectives to identify and located the individual responsible in a fatal, fail to remain collision in July of 2024. The tipster received the maximum reward of \$2,000; a first for St. Thomas Elgin Crime Stoppers.



St. Thomas Elgin Local Immigration Partnership (STELIP)

- Representing STPS on this council, Corporate Communications sits among local agencies and stakeholders to support new residents and ensure their successful integration into the community. Through collaboration, education, and outreach, this role helps strengthen the connection between the St. Thomas Police Service and new, diverse members of our community



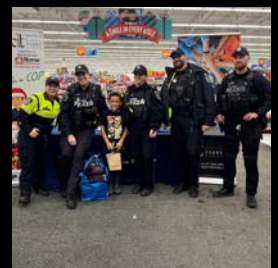
Each of these roles underscores the Chief of Police's commitment to building strong community relationships, fostering inclusivity, and ensuring clear, effective communication between STPS and the public.

Exclusive Community Engagement Events



The Corporate Communications office played a critical role in planning and executing high-impact community engagement events throughout 2024. These events fostered meaningful connections between STPS and the community, demonstrating our commitment to outreach, inclusivity, and public engagement.

- **STPS vs. Toronto Maple Leafs Alumni Game** – A monumental event that raised over \$74,000 in support of CMHA Elgin, bringing together over 1,800 guests for an unforgettable night of hockey and community spirit.
- **Back to School Supply Drive** – Ensuring every school-aged student had the necessary tools for a successful school year, this initiative provided essential supplies to families in need, reinforcing the importance of education and preparedness.
- **STPS Open House** – Hundreds of community members visited police headquarters, engaging with officers, watching demonstrations, and experiencing a behind-the-scenes look at their police service, strengthening public trust and awareness.
- **Shop with a Cop** – A cherished annual tradition, this event provided children the opportunity to shop for Christmas gifts they may not otherwise be able to afford. It was an evening of joy and connection, creating lasting memories between officers and young participants.

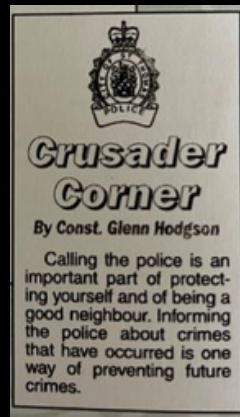


Each of these events were strategically planned and executed by Corporate Communications on behalf of the Chief of Police, ensuring their success through meticulous organization, promotion, and community engagement.

The Re-introduction of CRU & SADER



In 2024, the St. Thomas Police Service revitalized its community-policing initiative, reintroducing the CRU-SADER Youth Engagement Initiative to strengthen relationships with youth through modernized community mobilization efforts. Originally introduced in the late 90s and early 2000s, this program has evolved to better address the challenges facing today's youth.



Corporate Communications played a key role in bringing this initiative back, working with third-party vendors and designers to create a modern, visually engaging identity for CRU and SADER. The final version—a bright, eye-catching duo—was integrated into external communications, branding materials, and prominently displayed as a photo booth backdrop at the 2024 STPS Open House.



Samantha Wakefield Corporate Communications



As we look ahead, Corporate Communications will continue to evolve, embracing new strategies, technologies, and partnerships to ensure that STPS remains at the forefront of public engagement and community outreach. The successes of 2024 has set a strong foundation for continued growth, stronger relationships, and an even greater impact.



*"Corporate communications in policing can take many forms—crisis response, media relations, community engagement—but at its core, it's about using communication to inform, support, and protect."
- Samantha Wakefield*

FROM THE OFFICE OF
THE CITY CLERK

CITY OF ST. THOMAS

EXTRACT FROM THE COUNCIL MINUTES OF:

March 3rd, 2025

TO: T. Terpstra, Secretary
Councillor Gibson

Re: Police Services Board - Appointments

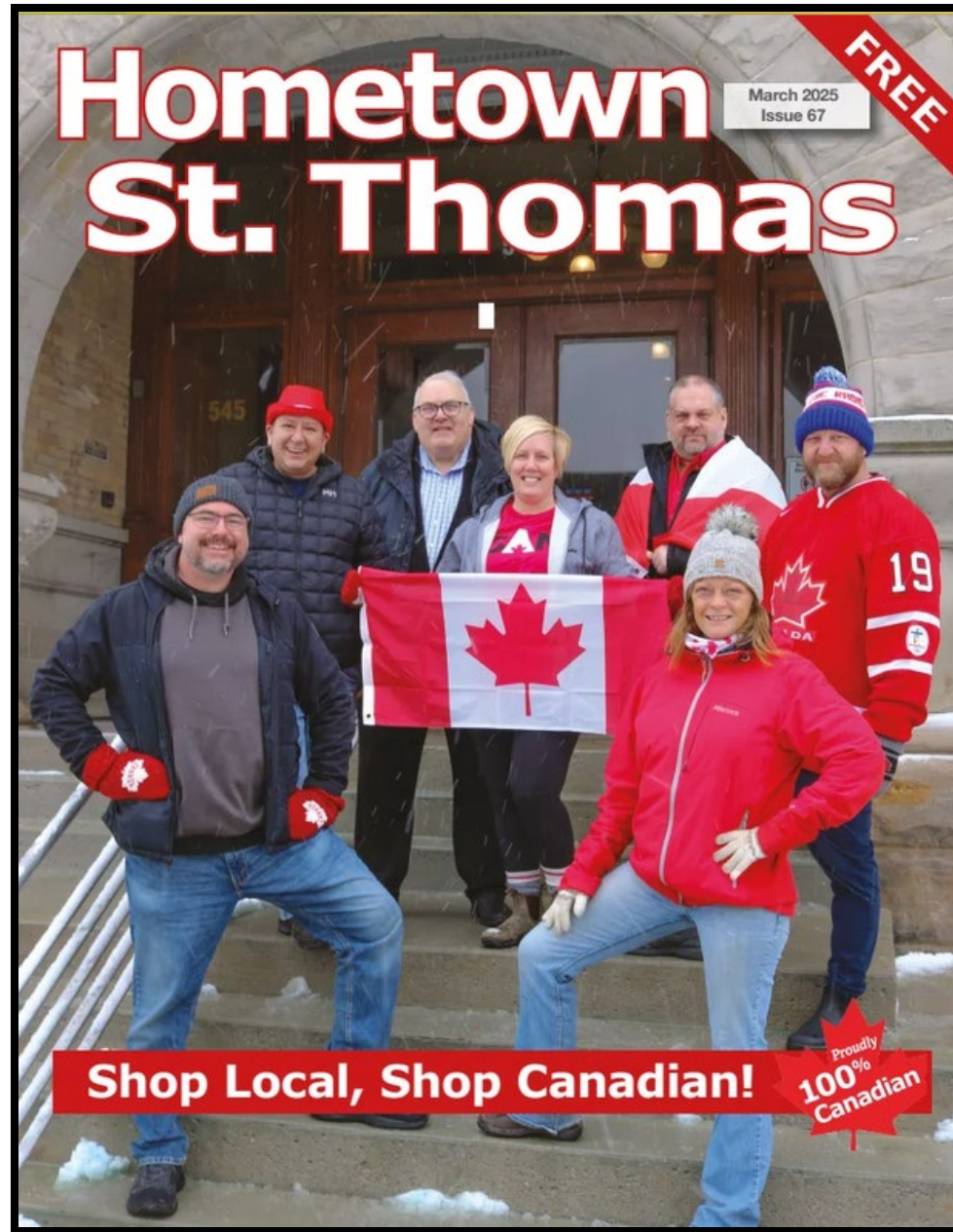
THAT: The following be appointed to the Police Services Board for the term of Council:

- Councillor Gibson

Carried.



Legislative Services Coordinator



It's Time to Return to Schools
St. Thomas Police Service – School Resource Officer Program by Chief Marc Roskamp

The St. Thomas Police Services' School Resource Officer Program (SRO) was utilized as a collaborative, community-based initiative to promote safe environments for students, teachers, parents and all members of the educational community. This program as offered by the St. Thomas Police Service (STPS) had been in place for decades. The SRO Program allowed police officers to interact and engage in the school environment, bridging gaps and forging relationships. The interactions with students ranged from preventing bullying and supporting crime prevention initiatives to mentoring and supporting students and promoting well-being. This was always the intentional focus of the SRO Program and we enjoyed our place supporting community.

For years, the STPS trained SROs, who devoted professional and often off-duty personal time to support students and educators. Many of those police officers are endearingly remembered by countless students in our community. In years past, school communities would routinely recognize the relationship with police officers and publicly affirm their gratitude and admiration for the women and men who were serving to make a difference in the lives of young people in our schools. Police leaders have always listened and learned from school communities on ways to enhance our presence that consistently and with deep commitment impacted the lives of our youth. For many police officers, this was their passion – to work alongside school officials and break down barriers with our most vulnerable demographic – our youth.



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In 2020, after a number of high-profile incidents occurred involving police and racialized individuals in the US, worldwide protests against racism and racial injustice began to take hold. This movement made its way throughout North America, and in particular, throughout Ontario in somewhat inconsistent ways. As such, some regional School Board Trustees and Board Administrators were questioned about the role of police officers in schools, which is precisely what occurred in our region.

In response, a regional review process was actioned, to better understand the value and need for SRO Programming. A diverse representation from our region was invited to be involved. A working committee was established as led by a consulting firm to carry out the analysis. If there were ways to improve the relationship between youth and the police in schools, this committee was mandated to find those new solutions and make recommendations for implementation.

As the review progressed, it was reported that students, parents and graduates overall did not have an overwhelmingly positive experience with police in schools. We learned from some studies, that researchers argued that SRO Programs represented a "school-to-prison pipeline" approach for youth, specifically in relation to youth from marginalized communities. It was also reported that the SRO Program was a growing trend toward the militarization of school environments resulting from having a uniformed police presence in schools. The literature became wide and varied on SRO Programming during this period and focused heavily on the impact of systemic and other forms of racism on the experiences, perspectives, and educational outcomes of racialized students.

In 2021, as a result of the review, a committee recommendation was made to School Board Trustees in our region to pause all SRO Programming. At this point, police officers assigned to the STPS SRO Program were reassigned to other pressing priorities and the STPS was now tasked with finding new ways to interact with youth in the community. A gap in our ability to serve the community, in particular, to interact with youth in meaningful ways was essentially created as a result of this School Board decision.

Fast forward to 2024, and our region saw SRO Programming either terminated Thames Valley District School Board or committed to a slow overhaul London District Catholic School Board through School Board Trustee resolutions. These decisions concerned police leaders as it was our firm belief that having police officers infrequently attend schools, had invaluable public safety benefits for the entire community. We felt that our SRO approaches had proven the concept that a police presence in schools, on an infrequent basis, had tremendously positive impacts and provided a deserved sense of safety and security for all those that use our schools. Upon the decisions to unwelcome police from attending schools for non-emergency purposes, some police leaders cautioned that behavioural issues that were already rising within schools would most likely manifest into relentlessly challenging circumstances, that could see a rise in violence.

Between 2021 and 2025, during the current period of police absence from schools, the STPS attended schools nearly 850 times for matters ranging from problematic and recurring behavioural issues, cyber-crimes (image distribution, threats/bullying), theft, mischief, weapons calls (knives, replica firearms, bear spray), assaults, sexual assaults, forcible confinement

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and even a bomb threat. This equates to STPS police officers responding reactively on average - once every two days. The STPS experienced an increase of 55% for all calls to schools with 20% classified as violent events. Unfortunately, this evidence-based data confirmed the anticipated impact that we cautioned may occur with the decision to fully end SRO Programming.

Many studies continue to report mixed findings on SRO Programming, that is, there appears to be both positive and negative perceptions. Very few studies have actually conducted evaluations of the efficacy of SRO programming, so there is no real definitive evidence on what extent such programs actually achieve intended goals or not. I am not sure a study will ever pinpoint that success, but our collaborative experiences have to matter. Notwithstanding that some may say relying on anecdotal evidence will lead to overgeneralization and bias by the police, we do strongly believe that our first-hand experiences and statistical data on school related incidents in recent years indeed represents evidence of a serious problem.

What we can say, is that data speaks - and there should be no question, that the rise in school related violence has a direct link to the years our police officers have not been welcomed to attend our local schools. We believe that police visibility is a deterrent in all environments. We are only one player in a complex consortium in the human services realm that can impact youth in positive ways. We are not the only solution, but our traditional uniformed presence has certainly proven to support a safe school environment. It's time to return to schools.

The Path Forward

Since 2021, the STPS Executive Leadership Team, the STPS

Police Services Board, St. Thomas City Council, the Aylmer-Elgin-St. Thomas Community Safety and Well-Being Integration Table, the STPS Community Inclusion Council and parent groups have all advocated for a return of the SRO Program in some revised form.

For a revamped SRO Program to be effective, and more specifically for those who do not feel 'safe' with police presence at schools, a concerted effort, willingness and readiness to adjust by the STPS and School Boards is absolutely necessary. The STPS is actively forging new partnerships with academic institutions, qualified individuals and groups that are well-positioned to inform our service delivery obligations pertaining to youth.

I have been encouraged in recent weeks, through meetings with both respective Directors of Education, that we stand aligned with our views on safe schools. I am pleased that planning for an immediate return of police officers in a non-emergent, supportive capacity is underway. The entire school community deserves a refresh that values our shared vision of safety and well-being - one that recognizes the past, the present and the future. We remain committed to an immediate path to modernization ensuring safe and supportive schools, where preventable distractions can be minimized, and a trusting police-school relationship can be fostered once again.



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