

BY-LAW 4-2025
Fee Schedule
ST. THOMAS POLICE SERVICE



PASSED AND ENACTED AT THE CITY OF ST. THOMAS
THIS 26th DAY OF March, 2025

A handwritten signature in black ink, appearing to be "M. K. ...".

Chair, Police Services Board

ST. THOMAS POLICE SERVICES BOARD

BY-LAW #4

A by-law to regulate the implementation of the St. Thomas Police Service Fee Schedule.

Whereas a Police Services Board may, by by-law, make regulations for the government of the St. Thomas Police Service for preventing neglect or abuse, and for rendering it efficient in the discharge of its duties under the Community Safety and Policing Act, 2019;

BE IT THEREFORE ENACTED by the St. Thomas Police Services Board By-Law 4-2025 as follows:

St. Thomas Police Service Board Fees and Charges for Services		
Service	Document/Service	Fee
Fingerprints		
Personal Request , Record Suspension, Visa, Adoption, Waiver, etc.		\$ 30.00
RCMP fee where applicable		\$ 25.00
Criminal Record Checks - Residents of St. Thomas		
Employment		\$ 40.00
Volunteers / Students		\$ 15.00
Extra Copies (not available for VS checks)		\$ 5.00
Record Suspension Local Indices Check		\$ 50.00
Broad Record Check		\$100.00
Freedom of Information Requests		
Application Fee		\$ 5.00
USB (if required)		\$ 10.00
Photocopies & Computer Printouts	Per page	\$ 0.20
Motor Vehicle Accident Reports		
Accident Reconstruction		\$ 1,500.00
Motor Vehicle Accident Reports	Insurance Requests (Personal Requests to be directed to MTO website)	\$ 40.00
General Report Requests & Court Orders		
Insurance Requests		\$ 40.00
Video Redaction		\$ 40.00 / hour
USB		\$ 20.00
Photographs on USB's		\$ 30.00
Photocopies & Computer Printouts	Per page	\$ 0.20

This by-law shall come into force and take effect on the 26th day of March 2025.

READ A FIRST AND SECOND TIME this 26th day of March 2025.

READ A THIRD TIME AND PASSED this 26th day of March 2025.



Dan Reith
Chair, Police Services Board



Tiffany Terpstra
Secretary, Police Services Board