



# St. Thomas Police Service

## BOARD POLICY

Subject:	Investigations
Policy Number:	LE – 006
Effective Date:	April 1, 2024
Reviewed:	April 22, 2026
Authorized:	Police Services Board

### AUTHORITY/LEGISLATIVE REFERENCE

- *Community Safety and Policing Act, 2019 S.O. 2019, c. 1, Sched. 1*
- *Ontario Regulation 395/23 – Investigations*

### POLICY STATEMENT

Investigations into criminal and other matters are a fundamental responsibility of the St. Thomas Police Service. The St. Thomas Police Services Board acknowledges that effective investigations enhance community safety and build public trust in policing. The Board is committed to ensuring that investigations are conducted professionally, thoroughly and in accordance with applicable legislation and policing standards.

### POLICY APPLICATION

The Chief of Police shall comply with Ontario Regulation 395/23 and ensure that:

- a. the Service has available on a 24-hour basis:
  - a senior investigator
  - a supervisor
  - a case manager
- b. procedures are established for:
  - notifying supervisors of investigative matters
  - undertaking investigations
  - managing investigative information
  - managing informers and agents and ensuring their security
- c. consultation occurs with the Crown Attorney in accordance with Ontario Regulation 395/23 and that appropriate follow-up and review occurs where concerns are identified;

- d. members of the Service are deployed as required to undertake or supervise investigations; and
- e. when determining investigative staffing requirements the following factors are considered:
  - investigative workload
  - crime severity index
  - clearance rates
  - the Service's strategic plan
  - geographic characteristics of the community.

## **REPORTING**

The Chief of Police shall submit an annual report to the Board demonstrating compliance with this policy.