



Police Services Board Meeting

Constable Colin McGregor Building

September 24, 2025

MINUTES

ATTENDANCE:

D. Reith	Chair
L. Coates	Vice Chair
J. Preston	Member
J. Jackson	Member (virtual)
R. Gibson	Member

OFFICIALS:

M. Roskamp	Chief of Police
S. Bogart	Staff Inspector
T. Terpstra	Executive Administrator

GUESTS:

R. LeClair	Inspectorate of Policing Advisor Zone 6
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MEDIA:

None.

DECLARATION OF CONFLICT

ADDITIONS TO AGENDA

Moved By: L. Coates
Seconded By: J. Preston

THAT: The Police Services Board approve sending a media release re: Chief Roskamp being recognized for his Order of Merit Appointment.

Carried.

NEW HIRES/ PROMOTIONS/CONTRACT RENEWALS

Moved By: L. Coates
Seconded By: J. Jackson

THAT: The Police Services Board approve the following under New Hires / Promotions / Contract Renewals:

Name	Position	Start Date
Naudia Jones	Communicator	05-Aug-25
Cameron Ballagh	Cadet	05-Aug-25

Carried.

SPECIAL CONSTABLE APPOINTMENTS

Moved By: J. Jackson

Seconded By: L. Coates

THAT: Report #CHIEF-2025-SPCST4; Special Constable Application for Re-Appointment for Lisa Johnson be received for information as prepared and submitted by Chief Roskamp, and further, that the Police Services Board approve the required re-appointment dated September 7, 2025 for the Special Constable designations for Lisa Johnson as per the Community Safety and Policing Act - Ontario Regulation 396/23.

Carried.

Moved By: L. Coates

Seconded By: J. Jackson

THAT: Report #CHIEF-2025-SPCST5; that the Police Services Board approve the required appointment for the Special Constable designation for Andrea Edwards as per the Community Safety and Policing Act - Ontario Regulation 396/23.

Carried.

MINUTES

Moved By: J. Jackson

Seconded By: L. Coates

THAT: The minutes of the meeting held June 18, 2025 be confirmed.

Carried.

DEPUTATIONS

REPORTS

Revenues and Expenditures

Moved By: L. Coates

Seconded By: J. Jackson

THAT: The Police Services Board approve the Financial Statements (YTD Performance) for 2025 as of September 12, 2025.

Carried.

2024 Operational Budget Update Report

Moved By: L. Coates (virtually on July 4, 2025)

Seconded By: J. Jackson (virtually on July 4, 2025)

THAT: That Report #CHIEF-2025-25; Operational Budget Update – 2024 Year-End Final; be received for information, and further, that the Police Services Board approve the report and recommendation as provided by Chief Roskamp to forward this report and Report #CHIEF-2025-04 to the St. Thomas City Manager, and St. Thomas City Council for informational purposes.

Carried.

Crime Severity Index (CSI) – Values for 2024

Moved By: L. Coates (virtually on July 29, 2025)

Seconded By: J. Preston (virtually on July 29, 2025)

THAT: Report #CHIEF-2025-26; Crime Severity Index (CSI) – Values for 2024; be received for information, and further, that the Police Services Board approve the report and recommendation as provided by Chief Roskamp. Further, it is recommended that this report be forwarded to St. Thomas City Council for Informational and awareness purposes.

Carried.

Ontario Naloxone Program

Moved By: J. Jackson

Seconded By: L. Coates

THAT: The Police Services Board approve the Q2 Ontario Naloxone Report dated June 30, 2025.

Carried.

2025 Budget Monitoring / Year-End Projections

Moved By: L. Coates

Seconded By: J. Jackson

THAT: The Police Services Board approve the 2025 Budget Monitoring / Year-End Projections report and update as presented by Chief Roskamp.

Carried.

AMO 2025 Delegation

Moved By: J. Jackson

Seconded By: L. Coates

THAT: The Police Services Board approve the AMO 2025 Delegation report and update as presented by Chief Roskamp.

Carried.

Unclaimed Money – Use to be Determined by PSB; Public Interest

Moved By: J. Jackson

Seconded By: L. Coates

THAT: Report #CHIEF-2025-28; Unclaimed Money; Use to be determined by Police Services Board for purposes deemed to be in the public interest, pursuant to Part XVII (17) Section 259 of the Community Safety and Policing Act, be received for information, and further, that the Police Services Board approve the report and request as prepared and submitted by Chief Roskamp.

Carried.

Protective Services Report

Moved By: J. Jackson

Seconded By: L. Coates

THAT: The Police Services Board approve Protective Services Report for January 2025 – August 2025.

Carried.

Overtime Report

Moved By: J. Preston

Seconded By: R. Gibson

THAT: The Police Services Board approve the Overtime Report as of August 2025 as presented by Deputy Chief Bogart and further that the STPS produce an OT report to be shared with the City of St. Thomas Council.

Carried.

PETITIONS AND COMMUNICATIONS

Moved By: L. Coates

Seconded By: J. Jackson

THAT: The Police Services Board receive and file the following correspondence items:

- Statement re: Arson Investigation | Chief Marc Roskamp (July 7, 2025)
- Statement re: Downtown St. Thomas Arson | M.P. Andrew Lawton (July 6, 2025)
- STPS Chief Roskamp; Continued Advocacy on Bail Reform and Local Public Safety
- Funding Notification – Community Safety and Policing (CSP) Provincial Grant (August 8, 2025)
- Funding Notification – Community Safety and Policing (CSP) Local Grant (August 11, 2025)
- Next Generation 9-1-1 | 2024-25 Funding Reimbursement
- Media Release – Appointment of Deputy Chief Steven Bogart (effective September 1, 2025)
- Media Release – St. Thomas Police Service Announces New Community Services Officer and School Liaison
- Ian's City Scope: Sustainable Public Safety in St. Thomas will Require Both Human and Financial Investments (August 30, 2025)
- This Month in Elgin – July 2025 | Volume 09, Issue 07

Carried.

UNFINISHED BUSINESS

NEW BUSINESS

Moved By: J. Jackson

Seconded By: L. Coates

THAT: The Police Services Board approve changing the date of the November 2025 Police Services Board Meeting to Wednesday, November 19, 2025.

Carried.

Moved By: J. Jackson

Seconded By: R. Gibson

THAT: The Police Services Board approve purchasing the CAD Mapping Refresh effective immediately to be funded from the operational budget 2025.

Carried.

Moved By: L. Coates

Seconded By: J. Jackson

THAT: The Police Services Board approve the draft 2026 Capital Budget Project for submission to the City of St. Thomas as presented by Chief Roskamp.

- Community Safety & Policing Act Equipment / Training Requirements

Carried.

Moved By: L. Coates

Seconded By: J. Jackson

THAT: The Police Services Board approve the draft 2026 Budget for submission to the City of St. Thomas as presented by Chief Roskamp.

Total Budget:	<u>\$21,628,762.20</u>
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Total % Increase:	<u>22.37%</u>
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Total Position Increase:	5 - 4 th Class Constables
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	1 - Crime Analyst
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	2 - Special Constables
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with staggered start dates in
2026.

Carried.

Moved By:

Seconded By:

THAT: The Police Services Board approve donating \$1000.00 to Summerfest 2026 (Club Columbus St. Thomas), \$1000.00 to Shop with a COP, \$1000.00 Sponsor a Family for Christmas.

Carried.

MOVE TO THE COMMITTEE OF THE WHOLE

Moved By: R. Gibson

Seconded By: J. Preston

THAT: The Police Services Board move to closed session to discuss subject matter as outlined in the CSPA section 44(2).

Carried.

ACTIONS OF THE COMMITTEE OF THE WHOLE

Moved By: R. Gibson

Seconded By: J. Preston

THAT: We adopt the actions of the Committee of the Whole.

Carried.

ADJOURNMENT

Moved By: J. Preston

Seconded By: R. Gibson

THAT: We do now adjourn at 10:55 a.m.

Carried.



Dan Reith
Police Services Board Chair