



Police Services Board Meeting

Constable Colin McGregor Building
October 29, 2021 – 8:00 a.m.

AGENDA

CALL MEETING TO ORDER

DECLARATION OF CONFLICT

ADDITIONS TO AGENDA

NEW HIRES / PROMOTIONS

Name	Position	Start Date
Harmandeep Singh	3 rd Class Constable	November 15, 2021

MINUTES

Confirmation of the minutes of the meeting held September 22, 2021.

Pages 4-9

DEPUTATIONS

REPORTS

2022 Budget Update

A verbal report from Chief Herridge.

Revenues and Expenditures

Pages 10-14

Financial Statements for 2021 as of September 30, 2021.

Protective Services Report – October 2021

Pages 15-21

A report from Communications Coordinator Tanya Calvert dated October 2021.

PETITIONS AND COMMUNICATIONS

Letter – Support of School Resource Officer (SRO) Program

Pages 22-23

A letter from the Police Services Board to the London District Catholic School Board and the Thames Valley District School Board in relation to support for the SRO program.

Letter – School Resource Officer (SRO) Program Letter of Response

Page 24

A letter from the Thames Valley District School Board in response to the support letter sent by the Police Services Board re: SRO Program.

Letter – Animal Welfare re: Updates to Legislation – Fire Department Response Permitted

Pages 25-31

A letter from the Police Services Board to City of St. Thomas Manager, Wendell Graves re: Animal Welfare – Updates to Legislation.

Letter – Animal Welfare re: Updates to Legislation – Fire Department Response Permitted

Page 32

A letter from the St. Thomas City Council to the Police Services Board re: original letter being referred to the St. Thomas Fire Department.

Ontario Naloxone Program – 2nd Quarter

Page 33

A Ministry of Health and Long-Term Care report dated July 2021 – September 2021.

Special Investigations Unit – Annual Report 2020-2021

To view the annual report, please use the following link:

https://www.siu.on.ca/en/annual_report_2020.php

United Way 3M Harvest Lunch – PSB Donation

Page 34

A picture of Chair Dan Reith donating \$500.00 on behalf of the Police Services Board to Jennepher Cahill of the United Way towards the 3M Harvest Lunch.

UNFINISHED BUSINESS

NEW BUSINESS

Sponsor a Family - Christmas

Board to discuss sponsoring a family in need for Christmas 2021.

Atlohsa Family Healing Service - Donation

Board to donate \$500.00 to the Atlohsa Family Healing Services, an organization focused on the transformation of mental health service for the local indigenous population.

Violence Against Women Services Elgin County - Donation

Board to discuss donating \$500.00 directly to Violence Against Women Services Elgin County.

MOVE TO THE COMMITTEE OF THE WHOLE

ACTIONS OF THE COMMITTEE OF THE WHOLE

ADJOURNMENT



Police Services Board Meeting

Constable Colin McGregor Building

September 22, 2021

MINUTES

ATTENDANCE:

D. Reith	Chair (via Zoom)
S. Birkby	Vice Chair
D. Warden	Member
J. Herbert	Member
J. Preston	Member

OFFICIALS:

C. Herridge	Chief of Police
M. Roskamp	Deputy Chief
T. Terpstra	Executive Administrator

GUESTS:

Ministry of the Solicitor General

D. Clunis	Inspector General	S. Bogart	Inspector
K. Weatherill	Deputy Inspector General	J. Cosby	Staff Sergeant
M. Lloyd	Executive Data Officer	M. Buttinger	Sergeant
L. Kourtalis	Executive Assistant	D. Congdon	Constable
Karina Pronska	Communications Intern		

MEDIA:

None.

CALL MEETING TO ORDER

DECLARATION OF CONFLICT

MOVE TO THE COMMITTEE OF THE WHOLE

Moved By: D. Warden

Seconded By: J. Herbert

THAT: We move to the Committee of the Whole.

Carried.

ADDITIONS TO AGENDA

EXEMPLARY SERVICE MEDALS

The Board presented the following members with their Exemplary Service Award:

Name	Years of Service
Inspector Hank Zehr	30 years (was unable to attend)
Staff Sergeant John Cosby	20 Years
Sergeant Michael Buttinger	20 Years
Constable Congdon	20 Years

NEW HIRES / PROMOTIONS

Deputy Chief Roskamp provided an update on new hires to the St. Thomas Police Service including the following members:



Moved By: D. Warden

Seconded By: J. Herbert

THAT: The Police Services Board approve the hiring of Cadet Brianne Graham effective September 7, 2021.

Carried.

Moved By: D. Warden

Seconded By: J. Herbert

THAT: The Police Services Board approve the hiring of Cadet Yasmine Arabi effective July 12, 2021.

Carried.

MINUTES

Moved By: D. Warden

Seconded By: S. Birkby

THAT: The minutes of the meeting held June 23, 2021 be confirmed.

Carried.

DEPUTATIONS

REPORTS

CCTV Update

Moved By: S. Birkby
Seconded By: D. Warden

THAT: The Police Services Board accept the CCTV Update Report as presented by Inspector Steve Bogart.

Carried.

Revenues & Expenditures

Moved By: D. Warden
Seconded By: S. Birkby

THAT: The printout of revenues and expenditures ending July 31, 2021 be accepted.

Carried.

2022 Capital Budget

Moved By: D. Warden
Seconded By: S. Birkby

THAT: The Police Service Board approve the 2022 Capital Budget Requests including NG911, Drone, and ALPR as presented to be submitted to the City of St. Thomas for consideration and approval.

Carried.

Protective Services Report – Summer 2021

Moved By: D. Warden
Seconded By: S. Birkby

THAT: The Protective Services Report for Summer 2021 be received.

Carried.

Scanning of St. Thomas Police Documents

Moved By: D. Warden
Seconded By: S. Birkby

THAT: The Police Services Board accept the Scanning Project verbal report from Chief Herridge.

Carried.

Property Crime Initiative – Foot Patrol

Moved By: S. Birkby
Seconded By: D. Warden

THAT: The Police Services Board accept the Property Crime initiative – Foot Patrol verbal report from Chief Herridge.

Carried.

Police Chaplaincy**Moved By: D. Warden****Seconded By: S. Birkby**

THAT: The Police Services Board appoint Pastor Stephen Brown as the Chaplain for the St. Thomas Police Service effective immediately.

Carried.

Animal Welfare – Updates to Legislation – Fire Department Response Permitted**Moved By: S. Birkby****Seconded By: D. Warden**

THAT: The Police Services Board accept the Animal Welfare – Updated to Legislation report as presented by Deputy Chief Roskamp.

Carried.

Moved By: D. Warden**Seconded By: S. Birkby**

THAT: The Police Services Board approves a letter to be sent to the City Administrator to request that City Council provide authorization for firefighters to enter motor vehicles to rescue and remove animals in distress as per the Fire Protection and Prevention Act. This request is in accordance with the understanding that municipal councils set the levels of fire protection services for their fire department's standard operating guidelines and is pursuant to the All Chief's Memo 21-0095 dated August 11, 2021 from the Ministry of the Solicitor General.

Carried.

PETITIONS AND COMMUNICATIONS**Moved By: J. Herbert****Seconded By: J. Preston**

THAT: The Police Services Board accept the following petitions and communications:

- Ontario Naloxone Program – 1st Quarter 2021

Carried.

UNFINISHED BUSINESS**NEW BUSINESS****PSB Meeting – October 2021****Moved By: J. Preston****Seconded By: J. Herbert**

THAT: The Police Services Board approve moving the October 2021 meeting to October 29, 2021.

Carried.

1Password Software

Moved By: S. Birkby
Seconded By: J. Herbert

THAT: The Police Services Board approve the purchase of 1Password software (as recommended by OPTIC) in order to maximize the security of STPS passwords and IT infrastructure.

Carried.

Shakelton Auctions Inc.

Moved By: J. Herbert
Seconded By: J. Preston

THAT: The Police Services Board accept the Shackelton Auctions Inc. update as presented by Chief Herridge.

Carried.

Crime Stoppers Golf Tournament

Moved By: J. Herbert
Seconded By: J. Preston

THAT: The Police Services Board ratify the donation of \$500.00 to the Crime Stoppers Golf Tournament held August 27, 2021.

Carried.

St. Thomas Police Services Board – By Law 2-2021

Moved By: J. Preston
Seconded By: J. Herbert

THAT: The Police Services Board approve By-law 2-2021 Retention and Destruction of Records as presented.

Carried.

United Way Elgin-Middlesex 3M Harvest Lunch Support

Moved By: J. Herbert
Seconded By: J. Preston

THAT: The Police Services Board approve the purchase of 50 tickets (\$500.00) to support the United Way Elgin-Middlesex 3M Harvest Lunch.

Carried.

Special Olympics – Draft an Athlete

Moved By: J. Preston
Seconded By: J. Herbert

THAT: The Police Services Board approve the donation of \$500.00 to “Draft two Athletes” for the Special Olympics event.

Carried.

Vaccine Passports

The Police Services Board discussed the St. Thomas Police Service's role in vaccine passport compliance. Chief confirmed that Bylaw Officers will respond to issues with compliance. The Police will continue to respond to calls for public safety.

MOVE TO THE COMMITTEE OF THE WHOLE

Moved By: J. Preston

Seconded By: J. Herbert

THAT: We move to the Committee of the Whole.

Carried.

ACTIONS OF THE COMMITTEE OF THE WHOLE

Moved By: J. Preston

Seconded By: J. Herbert

THAT: We adopt the actions of the Committee of the Whole.

Carried.

ADJOURNMENT

Moved By: J. Herbert

Seconded By: J. Preston

THAT: We do now adjourn at 10:50 a.m.

Carried.

Dan Reith
Police Services Board Chair

City of St Thomas

For the Nine Months Ending September 30, 2021

	2021 YTD ACTUAL	2021 YTD BUDGET	VARIANCE \$	Variance %	2021 ANNUAL BUDGET	2020 YTD ACTUAL	2020 ANNUAL ACTUAL	
POLICE SERVICES BOARD								
EXPENSES								
(11201400003010 TO 11201...	Wages	\$4,997	\$6,864	(\$1,867)	-27%	\$9,152	\$4,645	\$8,646
11-2-01-4-0000-3120	Statutory Benefits	576	443	133	30%	590	391	588
11-2-01-4-0000-4040	Legal Fees & Expenses	2,393	7,500	(5,107)	-68%	10,000	914	914
11-2-01-4-0001-4001	Receptions & Public Relations	2,681	1,500	1,181	79%	2,000	887	2,136
TOTAL EXPENSES		10,647	16,307	(5,660)	-35%	21,742	6,837	12,284
TOTAL POLICE SERVICES BOARD		10,647	16,307	(5,660)	-35%	21,742	6,837	12,284

10/15/21

City of St Thomas

For the Nine Months Ending September 30, 2021

DESCRIPTION	2021 YTD ACTUAL	2021 YTD BUDGET	VARIANCE \$	Variance %	2021 ANNUAL BUDGET	2020 YTD ACTUAL	2020 ANNUAL ACTUAL
POLICE SERVICES							
GENERAL OPERATIONS							
REVENUE							
21-2-01-1-0000-9515 Police Recoveries	\$48,910	\$48,750	\$160	0%	\$65,000	\$45,330	\$67,119
21-2-01-1-0000-9516 OPC Recoveries	202,146	199,753	2,393	1%	266,337	132,231	220,128
21-2-01-1-0000-9517 Paid Duty Recovery	16,428	7,500	8,928	119%	10,000	4,743	8,301
21-2-01-1-0000-9518 RCMP Prints Recovery	3,205	1,875	1,330	71%	2,500	3,215	4,570
21-2-01-1-0007-9040 RIDE Grant	15,593	11,881	3,712	31%	15,841	15,841	15,841
21-2-01-1-0008-9040 CSP Grant - Local Priorities	210,000	157,500	52,500	33%	210,000		210,000
21-2-01-1-0009-9040 CSP Grant - Provincial Priorities	291,434	216,754	74,680	34%	289,005	332,094	332,094
21-2-01-1-0011-9040 ICE Strategy Grant	50,867	40,875	9,992	24%	54,500		36,333
21-2-01-1-0014-9040 Project MOST Grant	30,657	19,982	10,675	53%	26,643	79,929	40,171
21-2-01-1-0010-9050 Aylmer Police Dispatching Revenue	38,057	57,371	(19,314)	-34%	76,494	37,307	74,988
TOTAL REVENUE	907,297	762,241	145,056	19%	1,016,320	650,690	1,009,545
EXPENSES							
21-2-01-1-0000-3010 Full-time Wages	7,076,422	7,306,611	(230,189)	-3%	9,742,148	6,641,207	9,229,273
21-2-01-1-0000-3011 Part-time Wages	212,219	231,786	(19,567)	-8%	309,048	138,903	201,236
21-2-01-1-0000-3012 Paid Duty Wages	60,856	7,500	53,356	711%	10,000	5,975	20,686
21-2-01-1-0000-3039 Premium O/T Pay	749	14,119	(13,370)	-95%	18,825	1,094	19,362
21-2-01-1-0000-3090 Overtime Pay	58,188	97,500	(39,312)	-40%	130,000	98,010	216,716
21-2-01-1-0000-3091 Statutory Holiday Pay	1,085	74,702	(73,617)	-99%	99,603		
21-2-01-1-0000-3120 All Statutory Benefits	567,898	451,116	116,782	26%	601,488	478,488	539,454
21-2-01-1-0000-3130 All Employer Benefits	869,955	788,530	81,425	10%	1,051,373	795,059	1,073,532
21-2-01-1-0000-3135 OMERS	805,069	826,079	(21,010)	-3%	1,101,438	810,008	1,095,740
21-2-01-1-0000-3210 Car Allowance	11,000	8,250	2,750	33%	11,000	12,000	12,000
21-2-01-1-0000-3211 Clothing Allowance	16,683	12,375	4,308	35%	16,500	12,726	12,976
21-2-01-1-0000-3321 Dry Cleaning Allowance		900	(900)	-100%	1,200		
21-2-01-1-0000-4001 Public Relations	5,586	7,500	(1,914)	-26%	10,000	7,322	10,566
21-2-01-1-0000-4020 Tuition Reimbursement		3,750	(3,750)	-100%	5,000		4,208
21-2-01-1-0000-4023 Membership Fees	5,232	4,500	732	16%	6,000	6,993	7,212
21-2-01-1-0000-4024 Employee Assistance Program	2,487	3,000	(513)	-17%	4,000	2,711	3,726
21-2-01-1-0000-4027 Training	42,268	52,500	(10,232)	-19%	70,000	39,737	66,593
21-2-01-1-0000-4040 Legal Fees & Expenses	82,931	3,750	79,181	2111%	5,000	16,384	166,538
21-2-01-1-0000-4051 Advertising, Marketing & Prom.	800	2,250	(1,450)	-64%	3,000	1,402	4,164
21-2-01-1-0000-4060 Contracted Services - Temp Agency	2,879		2,879				
21-2-01-1-0000-4147 Equipment Maintenance and Repair	819	7,500	(6,681)	-89%	10,000	2,699	2,833
21-2-01-1-0000-4168 OPTIC	49,177	68,250	(19,073)	-28%	91,000	44,998	81,002
21-2-01-1-0000-4176 Equipment Rent/Lease	8,797	7,500	1,297	17%	10,000	8,811	12,145
21-2-01-1-0000-4249 Communications	45,342	41,250	4,092	10%	55,000	39,263	59,767
21-2-01-1-0000-4257 Regular Postage	3,087	3,375	(288)	-9%	4,500	1,193	3,635
21-2-01-1-0000-4259 Courier	547	1,125	(578)	-51%	1,500	951	1,177
21-2-01-1-0000-4272 Printing	2,667	3,750	(1,083)	-29%	5,000	6,063	6,063
21-2-01-1-0000-5010 General Supplies	87,439	15,000	72,439	483%	20,000	17,461	64,607
21-2-01-1-0000-5011 Office Supplies	5,934	7,500	(1,566)	-21%	10,000	9,205	10,290
21-2-01-1-0000-5017 Equipment	23,737	18,750	4,987	27%	25,000	32,968	34,036
21-2-01-1-0000-5018 Major Crime Expenses	9,540	15,000	(5,460)	-36%	20,000	8,210	13,734
21-2-01-1-0000-5019 Forensic Identification Supplies	2,151	7,500	(5,349)	-71%	10,000	6,072	6,180
21-2-01-1-0000-5020 Canine Unit	4,659	3,750	909	24%	5,000	3,067	8,424
21-2-01-1-0000-5021 Safety Supplies	6,132	2,250	3,882	173%	3,000	2,266	5,831
21-2-01-1-0000-5026 Uniforms and Footwear	45,823	30,000	15,823	53%	40,000	30,267	35,888
21-2-01-1-0000-5030 Body Armour	5,166	3,750	1,416	38%	5,000	6,499	6,499
21-2-01-1-0000-5510 Books & Subscriptions	588	750	(162)	-22%	1,000	220	1,459
21-2-01-1-0000-5650 RCMP Prints Expense	1,711	2,625	(914)	-35%	3,500	655	2,208
21-2-01-1-0000-6110 Vehicle Purchases	75,565	105,000	(29,435)	-28%	140,000	157,340	142,429
21-2-01-1-0000-6850 Office Furniture	6,725	3,750	2,975	79%	5,000	6,037	7,251
21-2-01-1-0000-6910 Computer/IT Systems	74,927	60,000	14,927	25%	80,000	64,829	69,364
21-2-01-1-0000-7490 Service Charges	75		75			150	(753)
21-2-01-1-0000-7000 Transfer from Police Reserve	(67,281)		(67,281)				(127,137)
21-2-01-1-0009-4075 CSP Provincial Priorities Expenditures	103,433		103,433			4,282	20,692
21-2-01-1-0012-4075 Forensic Analyst	7,343	12,000	(4,657)	-39%	16,000	6,932	13,869

21-2-01-1-0014-5010

Project MOST Expenditures

21,478

21,478

40,171

TOTAL EXPENSES

10,347,888

10,317,093

30,795

0%

13,756,123

9,528,457

13,205,646

TOTAL GENERAL OPERATIONS

9,440,591

9,554,852

(114,261)

-1%

12,739,803

8,877,767

12,196,101

FLEET OPERATIONS

REVENUE

21-2-01-4-0077-9040

CISO Grant

2,443

6,000

(3,557)

-59%

8,000

8,000

8,000

TOTAL REVENUE

2,443

6,000

(3,557)

-59%

8,000

8,000

8,000

EXPENSES

21-2-01-4-0000-4145

Vehicle Repair & Maintenance

9,185

156,000

(146,815)

-94%

208,000

8,331

14,567

21-2-01-4-0000-4147

Operating Equip. Maint/Repair

9

9

21-2-01-4-0000-5435

Gasoline - Operating

250

250

160

21-2-01-4-0001-4145

Vehicle Repair & Maintenance

380

380

21-2-01-4-0001-5435

Gasoline - Operating

4,084

4,084

21-2-01-4-0002-4145

Vehicle Repair & Maintenance

626

626

21-2-01-4-0002-5435

Gasoline - Operating

4,383

4,383

21-2-01-4-0003-4145

Vehicle Repair & Maintenance

49

49

21-2-01-4-0003-5435

Gasoline - Operating

988

988

21-2-01-4-0004-4145

Vehicle Repair & Maintenance

226

226

21-2-01-4-0004-5435

Gasoline - Operating

1,244

1,244

21-2-01-4-0005-5435

Gasoline - Operating

785

785

21-2-01-4-0009-4145

Vehicle Repair & Maintenance

1,032

1,032

21-2-01-4-0009-5435

Gasoline - Operating

989

989

21-2-01-4-0011-4145

Vehicle Repair & Maintenance

802

802

149

559

21-2-01-4-0011-5435

Gasoline - Operating

264

264

532

740

21-2-01-4-0019-4145

Vehicle Repair & Maintenance

365

365

21-2-01-4-0032-4145

Vehicle Repairs/Maintenance

2,076

2,076

1,788

2,165

21-2-01-4-0032-5435

Gasoline - Operating

1,769

1,769

1,857

2,607

21-2-01-4-0033-4145

Vehicle Repairs & Maintenance

918

918

21-2-01-4-0033-5435

Gasoline - Operating

1,067

1,067

21-2-01-4-0036-4145

Vehicle Repairs & Maintenance

1,136

1,136

924

1,076

21-2-01-4-0036-5435

Gasoline - Operating

854

854

845

1,167

21-2-01-4-0037-4145

Vehicle Repairs & Maintenance

153

153

21-2-01-4-0039-4145

Vehicle Repair & Maintenance

198

198

21-2-01-4-0041-4145

Vehicle Repair & Maintenance

885

885

21-2-01-4-0041-5435

Gasoline - Operating

127

127

196

391

21-2-01-4-0042-4145

Vehicle Repairs & Maintenance

937

937

1,277

21-2-01-4-0042-5435

Gasoline - Operating

520

520

706

869

21-2-01-4-0044-4145

Vehicle Repairs & Maintenance

5,733

5,733

21-2-01-4-0044-5435

Gasoline - Operating

5,659

5,659

21-2-01-4-0045-4145

Vehicle Repairs & Maintenance

939

939

3,269

3,794

21-2-01-4-0045-5435

Gasoline - Operating

438

438

3,050

3,120

21-2-01-4-0047-4145

Vehicle Repair & Maintenance

109

109

218

21-2-01-4-0047-5435

Gasoline - Operating

157

157

172

234

21-2-01-4-0049-4145

Vehicle Repair & Maintenance

4,568

4,568

9,556

11,504

21-2-01-4-0049-5435

Gasoline - Operating

6,034

6,034

9,900

12,359

21-2-01-4-0051-4145

Vehicle Repair & Maintenance

5,023

5,023

1,270

3,691

21-2-01-4-0051-5435

Gasoline - Operating

3,817

3,817

5,054

6,662

21-2-01-4-0052-5435

Gasoline - Operating

120

120

139

181

21-2-01-4-0053-4145

Vehicle Repair & Maintenance

179

179

21-2-01-4-0053-5435

Gasoline - Operating

59

59

1,221

1,337

21-2-01-4-0054-4145

Vehicle Repair & Maintenance

1,299

1,299

3,695

6,380

21-2-01-4-0054-5435

Gasoline - Operating

5,231

5,231

9,874

12,136

21-2-01-4-0055-4145

Vehicle Repair & Maintenance

5,513

5,513

5,452

7,280

21-2-01-4-0055-5435

Gasoline - Operating

9,125

9,125

8,502

11,108

21-2-01-4-0056-4145

Vehicle Repair & Maintenance

142

142

287

341

21-2-01-4-0056-5435

Gasoline - Operating

848

848

939

1,252

21-2-01-4-0057-4145

Vehicle Repair & Maintenance

69

69

1,675

1,784

21-2-01-4-0057-5435

Gasoline - Operating

143

143

852

1,203

21-2-01-4-0058-4145

Vehicle Repairs & Maintenance

9,788

9,788

5,601

7,180

21-2-01-4-0058-5435

Gasoline - Operating

12,489

12,489

11,037

14,793

21-2-01-4-0059-4145

Vehicle Repairs & Maintenance

10,257

10,257

4,343

6,060

21-2-01-4-0059-5435

Gasoline - Operating

11,550

11,550

11,852

15,565

21-2-01-4-0060-4145

Vehicle Repairs & Maintenance

227

227

21-2-01-4-0060-5435

Gasoline - Operating

810

810

1,112

1,347

21-2-01-4-0061-4145

21-2-01-4-0063-5435	Gasoline - Operating	10,654	10,654			927	3,476
21-2-01-4-0064-4145	Vehicle Repairs & Maintenance	42	42			336	336
21-2-01-4-0064-5435	Gasoline - Operating	1,134	1,134			464	755
21-2-01-4-0065-4145	Vehicle Repairs & Maintenance	1,761	1,761			76	76
21-2-01-4-0065-5435	Gasoline - Operating	989	989			1,060	1,563
21-2-01-4-0065-4176	Vehicle Lease Payment					6,363	6,363
21-2-01-4-0066-4145	Vehicle Repairs & Maintenance	89	89			413	1,215
21-2-01-4-0066-5435	Gasoline - Operating	717	717			78	368
21-2-01-4-0067-4145	Vehicle Repairs & Maintenance	329	329				3,087
21-2-01-4-0067-5435	Gasoline - Operating	1,050	1,050				158
TOTAL EXPENSES		156,714	156,000	714	0%	208,000	150,727
TOTAL FLEET OPERATIONS		154,271	150,000	4,271	3%	200,000	142,727

POLICE STATION - CASO**EXPENSES**

21-2-01-8-1000-4058	Contracted Janitorial Services	63,155	67,500	(4,345)	-6%	90,000	62,949	83,860
21-2-01-8-1000-4063	Contracted Garbage Collection	4,619	2,625	1,994	76%	3,500	3,029	4,570
21-2-01-8-1000-4075	Service Contracts	19,617	18,750	867	5%	25,000	22,540	31,890
21-2-01-8-1000-4141	Contracted Building Maintenance	30,849	22,500	8,349	37%	30,000	39,285	43,363
21-2-01-8-1000-4147	Contracted Operating Equipment Repair	581	3,750	(3,169)	-85%	5,000	6,173	6,600
21-2-01-8-1000-4179	Contracted Alarm Systems		750	(750)	-100%	1,000		
21-2-01-8-1000-4249	Telephone Services	277	750	(473)	-63%	1,000	310	402
21-2-01-8-1000-5015	Building Maintenance Supplies	312	3,000	(2,688)	-90%	4,000	2,228	2,228
21-2-01-8-1000-5410	Electricity (Hydro)	58,507	52,500	6,007	11%	70,000	58,895	83,078
21-2-01-8-1000-5415	Water	31,468	22,500	8,968	40%	30,000	41,612	47,918
21-2-01-8-1000-5421	Natural gas - heating	10,017	6,000	4,017	67%	8,000	4,928	10,447
TOTAL EXPENSES		219,402	200,625	18,777	9%	267,500	241,949	314,356
TOTAL POLICE STATION - CASO		219,402	200,625	18,777	9%	267,500	241,949	314,356
TOTAL POLICE SERVICES		9,814,264	9,905,477	(91,213)	-1%	13,207,303	9,262,443	12,712,144

POLICE - COURTHOUSE**GENERAL OPERATIONS****REVENUE**

21-2-01-6-0000-9040	(CSPT) Court Security Prisoner Transpo Grant	732,316	555,000	177,316	32%	740,000	535,045	713,393
21-2-01-6-0000-9515	Courthouse Recoveries	4,628	16,500	(11,872)	-72%	22,000	(8,738)	(5,946)
TOTAL REVENUE		736,944	571,500	165,444	29%	762,000	526,307	707,447

EXPENSES

21-2-01-6-0000-3010	Full-time Wages	366,970	429,323	(62,353)	-15%	572,430	398,353	554,177
21-2-01-6-0000-3011	Part-time Wages	156,504	180,512	(24,008)	-13%	240,683	152,947	199,579
21-2-01-6-0000-3039	Premium							203
21-2-01-6-0000-3090	Overtime/StatPay	146	7,500	(7,354)	-98%	10,000	1,856	4,272
21-2-01-6-0000-3120	Statutory Benefits	46,519	26,370	20,149	76%	35,161	42,750	50,011
21-2-01-6-0000-3130	Employer Benefits	53,251	45,079	8,172	18%	60,105	50,165	69,700
21-2-01-6-0000-3135	OMERS	44,771	54,196	(9,425)	-17%	72,262	51,812	70,051
21-2-01-6-0000-4023	Membership Fees		375	(375)	-100%	500		348
21-2-01-6-0000-4024	Employee Assistance Program	752	450	302	67%	600	376	376
21-2-01-6-0000-4027	Training	246	750	(504)	-67%	1,000	227	380
21-2-01-6-0000-4168	OPTIC		7,500	(7,500)	-100%	10,000	8,304	9,831
21-2-01-6-0000-4176	Equipment Rent/Lease	802	3,000	(2,198)	-73%	4,000	2,231	2,456
21-2-01-6-0000-4247	Mobile Radio		1,875	(1,875)	-100%	2,500		
21-2-01-6-0000-4249	Communications	13,632	16,500	(2,868)	-17%	22,000	14,874	19,839
21-2-01-6-0000-4272	Printing		750	(750)	-100%	1,000	403	403
21-2-01-6-0000-5010	General Supplies	5,249	1,500	3,749	250%	2,000	3,279	4,235
21-2-01-6-0000-5011	Office Supplies	1,967	1,875	92	5%	2,500	1,797	4,633
21-2-01-6-0000-5017	Equipment		3,750	(3,750)	-100%	5,000	2,077	6,453
21-2-01-6-0000-5021	Safety Supplies	1,260	2,775	(1,515)	-55%	3,700	1,320	2,858
21-2-01-6-0000-5026	Uniforms and Footwear	2,074	2,250	(176)	-8%	3,000	9,265	9,419
21-2-01-6-0000-5510	Books & Subscriptions		75	(75)	-100%	100		90

21-2-01-6-0000-6850
21-2-01-6-0000-6910

Office Furniture		1,688	(1,688)	-100%	2,250		
Computer/IT Systems	2,297	3,750	(1,453)	-39%	5,000	866	2,154
TOTAL EXPENSES	696,440	791,843	(95,403)	-12%	1,055,791	742,902	1,011,468
TOTAL GENERAL OPERATIONS	(40,504)	220,343	(260,847)	-115%	293,791	216,595	304,021

FLEET OPERATIONS**EXPENSES**

21-2-01-7-0000-4145
21-2-01-7-0039-5435
21-2-01-7-0046-4145
21-2-01-7-0046-5435

Vehicle Repair & Maintenance		6,000	(6,000)	-100%	8,000		
Gasoline - Operating						372	372
Vehicle Repair & Maintenance	1,159		1,159			3,764	3,873
Gasoline - Operating	512		512			611	712
TOTAL EXPENSES	1,671	6,000	(4,329)	-72%	8,000	4,747	4,957
TOTAL FLEET OPERATIONS	1,671	6,000	(4,329)	-72%	8,000	4,747	4,957
TOTAL POLICE - COURTHOUSE	(38,833)	226,343	(265,176)	-117%	301,791	221,342	308,978
TOTAL POLICE	9,786,078	10,148,127	(362,049)	-4%	13,530,836	9,490,622	13,033,406

10/15/21
12:03 PM
Page: 18
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Protective Services Report



OCTOBER 2021

St. Thomas Police Service

Tanya Calvert

Corporate Communications Coordinator





Officers Prepping For a Busy 2021

Year to date incidents as of midnight September 30th 2021 = 16,417

Year to date incidents as of midnight September 30th 2020 = 16,684

Weekend stats

Sept 04/05 – 167 incidents

Sept 11/12 – 171 incidents

Sept 18/19 – 154 incidents

Sept 25/26 – 149 incidents

New Staff



Introducing our Newest STPS Members

The St. Thomas Police Service is excited to introduce several new members of our work family. Cadet Nicole Barrett, Cadet Yasmine Arabi, Cadet Ross Winter and Cadet Brianne Graham joined us over the summer to begin their careers in policing! Hollie Lauzon is an experienced crisis outreach working and an amazing new member of our Mobile Outreach Support Team. She is here to replace the spot Brianne Graham left when she decided to join STPS permanently!

We are so proud of your hard work and determination to reach your goals.

Please help us give all of them a warm welcome!



Back to School Bus Safety

It's been a long time since the St. Officers on Community Patrol have monitored bus safety in the city and we are so happy to be back! We ramped up our TikTok account with bus safety video to get the kids excited about back to school and to grab the attention of drivers who will have to get used to buses being back on the road!



Several divisions of the St. Thomas Police Service partnered with City of St. Thomas By-Law Officers to run a back to school safety blitz for the week of September 7th to the 10th.

Officers from the STPS Community Engagement Unit, Traffic Management Unit, Community Patrol Unit, Elgin County Court Services, along with City By-Law fanned out over the city concentrating on before and after school traffic with a large focus on school zones.

The good news: No disobey school bus infractions were found.

However, several charges were laid during this period concerning general road safety in close proximity to school zones.

Speeding - 12

Unsafe vehicle -1

Fail to yield to oncoming traffic - 2

Drive while under suspension -3

Fail to stop at stop sign - 5

Traffic light offences -3

Equipment violations -5

Careless driving -1

City of St Thomas Parking By-law - 2

The St. Thomas Police Service remains committed to the safety of our students. The STPS Traffic Management Unit will continue to make school related traffic safety a priority throughout the year.



From the Training Unit



Officers from the St. Thomas Police Service took advantage of the empty courthouse over the weekend to practice their Immediate Rapid Deployment skills. Immediate Rapid Deployment is a police tactic used by front line officers to actively confront a high-risk situation. Although there is a low frequency of IRD responses, they are always attached to a high intensity incident. Staying up to date with the latest training techniques is ongoing throughout the entire career of our police officers.

From Community Patrol

A Herd of Trouble

Police were called to the area of Sunset Drive and Fingal Line after a herd of goats escaped their enclosure and wandered out onto the road. Officers soon became goat wranglers herding the animals back to safety. No one was injured during the incident and the grass in the ditch received a nice trim from the nibbling goats. ^14885



Somebody Deserves a Pat on the Back

Yesterday a wallet that was found on a sidewalk was turned in at the Colin McGregor Building. The wallet was intact with all debit, credit and identification cards along with a large amount of cash. The finder did not leave his name but wanted the wallet returned to the rightful owner which police were able to do. So whoever you are.....Thank you! YOU are amazing!

Leave Election Signs Alone

The St. Thomas Police Service would like to remind everyone that tampering with an election sign is against the law. Removing or defacing election signs is a criminal offence. Possible charges include Trespass to Property, Theft Under \$5000 and Mischief to Property. The Canada Elections Act also prohibits people from interfering with the transmission of election advertising messages without proper authority. ^15209



Court Proceedings from Project Coppertone are now complete.

Project Coppertone, the largest undercover drug investigation the St. Thomas Police Service has ever organized ran in 2018. After months of investigation, nineteen people were arrested and over one hundred charges were laid as a result of the project. Over \$475 000 worth of street drugs (cocaine, fentanyl and crystal methamphetamine) were seized along with over \$25 000 in cash and several weapons.

On Tuesday September 21st the last court proceeding in connection to the drug investigation was completed and the last accused was sentenced.

Forty three year old Michael Earhart of London pled guilty to a total of six drug related charges for Possession for the purpose of trafficking and Trafficking.

Earhart was sentenced to nine years in prison. He will remain in custody for four years and five months following his pre-plea time in custody.

The St. Thomas Police Service would like to acknowledge the hard work and dedication of members from the STPS Street Crimes Unit and the Public Prosecution Service of Canada –London. Thank you for your unwavering commitment to seeing through a very long and arduous process.



In the Media

Need to Check Your Court Date?

This website publishes the daily court lists for the Superior Court of Justice (Ontario) and the Ontario Court of Justice.

The Superior Court of Justice and the Ontario Court of Justice have authorized making these daily court lists publicly available so that litigants, counsel, members of the public and the media are able to locate the time and location of court proceedings.

<http://www.ontariocourtdates.ca/Default.aspx?fbclid=IwAR30CKeMflqItMA3h3e8p5DsyGWuWgZ3Sy5nUyqo-9y1wwOl-WtDsJSy4Rk>

St Thomas Police Service
Published by Stps Officer on September 9 at 11:55 AM
<https://www.cbc.ca/-/drug-charges-dropped-unprecedented->



CBC/CA
Drug possession charges dropped across Ontario at an unprecedented rate | CBC News

6,232
People Reached

1,130
Engagements

Boost Post

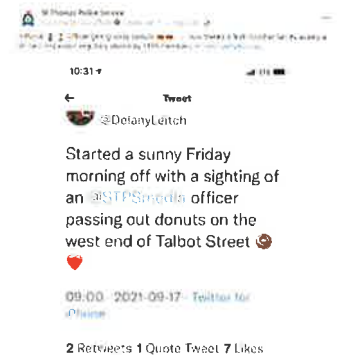
https://www.cbc.ca/news/canada/toronto/drug-charges-dropped-unprecedented-rate-ontario-1.6162632?fbclid=IwAR3Lo4Zys50LpqK7y6En0hfV_PVa2LCobgzlJfZFWySQEMYi3UZAHzinY00



Community Engagement



Amazing morning at the Horton Street Market for Coffee with a Cop. It's been TWO YEARS since our last one! We are overjoyed to be back out interacting with the citizens of St Thomas and connecting with our community! We Missed You! [The Horton Farmers Market](#)



STPS Officers marked the first National Day for Truth and Reconciliation by wearing orange panels to raise awareness. Other staff will wore orange shirts honouring residential school survivors and remembering those who never made it home 🍊🍊🍊 An orange flag also was raised in front of the Colin McGregor Building #everychildmatters

You Will Never Be Forgotten

On September 24, 1998 the Government of Canada officially proclaimed the last Sunday of September of every year as Police and Peace Officers' National Memorial Day.

This National Memorial Day gives Canadians an opportunity each year to formally express appreciation for the dedication of police and peace officers, which made the ultimate tragic sacrifice to keep our communities safe.

St. Thomas Police Service remembers Constable Colin McGregor, killed in line of duty on May 7, 1934.





2021 CHARGE ANALYSIS

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
CHARGES	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
CRIMINAL CODE	113.00	78.00	175.00	176.00	239.00	205.00	134.00	164.00	140.00
CDSA	7.00	5.00	8.00	30.00	30.00	9.00	8.00	11.00	4.00
CA	0.00	0.00	1.00	0.00	0.00	0.00	1.00	0.00	0.00
YCJA	0.00	0.00	2.00	2.00	0.00	0.00	0.00	0.00	0.00
HTA	170.00	195.00	444.00	285.00	428.00	317.00	339.00	273.00	341.00
LLA	4.00	2.00	8.00	13.00	3.00	9.00	5.00	10.00	6.00
CAIA	20.00	20.00	31.00	27.00	26.00	22.00	35.00	24.00	21.00
TPA	0.00	12.00	24.00	66.00	35.00	21.00	17.00	16.00	8.00
EPA	0.00	0.00	4.00	3.00	1.00	0.00	3.00	1.00	2.00
SSA	0.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
DOLA	1.00	0.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00
FCSA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FLA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
POA	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
SOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ORVA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SFOA	0.00	0.00	2.00	2.00	1.00	0.00	2.00	0.00	0.00
TTA	0.00	0.00	2.00	1.00	2.00	2.00	0.00	1.00	0.00
OSPCA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
RSA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CCA	0.00	0.00	0.00	4.00	1.00	0.00	0.00	0.00	0.00
CRSOR/2020 (leave quarantine facility)	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
ROA *	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL POA	195.00	230.00	518.00	404.00	497.00	371.00	401.00	325.00	378.00
MVC - Fatal	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
MVC - Injuries	2.00	3.00	2.00	5.00	4.00	1.00	2.00	1.00	2.00
MVC - No Injuries (not NOR)	13.00	15.00	13.00	16.00	13.00	28.00	16.00	15.00	16.00
By-Law (including parking - NOT 3-5)	11.00	11.00	6.00	3.00	10.00	2.00	13.00	5.00	11.00
3-5 Parking ONLY	21.00	33.00	10.00	0.00	0.00	0.00	0.00	0.00	0.00
Incidents	1,566.00	1,110.00	1,869.00	2,009.00	1,976.00	1,923.00	1,887.00	2,056.00	2,021.00
Arrests	124.00	84.00	125.00	98.00	159.00	183.00	180.00	178.00	174.00

Dan Reith
Chair, Police Services Board



Scott Birkby
Vice Chair, Police Service

ST. THOMAS POLICE SERVICE

45 CASO Crossing, St. Thomas, Ontario, Canada N5R 0G7
Phone: 519-631-1224 • Fax 519-633-9028 • Website: www.stps.on.ca

September 27, 2021

To: **London District Catholic School Board**
Director of Education – Vince Romeo
LDCSB Board of Trustees

Thames Valley District School Board
Director of Education – Mark Fisher
TVDSB Board of Trustees

From: Dan Reith
Chair, Police Service Board

RE: **School Resource Officer (SRO) Programming**

On September 22, 2021, the St. Thomas Police Services Board met to discuss the future of School Resource Officer (SRO) Programming that is delivered by our police service.

We are aware that there was a review in progress over the last year which included leadership representatives from both school boards, surrounding police services and community leaders. It is our understanding that the recommendations of our local review have 'paused' the current SRO program for a minimum of one year as school boards, police services and community stakeholders work to co-design a new SRO model.

The Board appreciates the current climate on this subject and understands the objectives for the SRO Program Review. Our police service has consistently proven that it is always looking to improve the

In Memory of Constable Colin McGregor

delivery of public safety services and innovative community engagement strategies that best serve our community.

Our Board strongly encourages both school boards to prioritize the SRO Program redesign initiative that will reach progressive, inclusive and measurable outcomes, which will underscore the value of the presence of community-minded police personnel supporting school communities. We strongly believe that an SRO presence not only reduces incidents of crime and bullying, but also leads to educational and mental health benefits for our youth, the SRO's and the greater school community.

The Board and members of the St. Thomas Police Service value the relationships that have been fostered with our partners in the educational system. Together, we must continue to build broad relationships that represent a deep commitment to the community.

The needs of the community and school environments have changed and advanced to a level where current SRO service delivery strategies require an update. We remain proud of the work our School Resource Officers have done, and we thank them for their commitment, their passion for youth engagement, and their dedication to making a difference. As always, our police officers remain prepared to listen and learn and we look forward to seeing the implementation of the renewed SRO model in the future.

Sincerely,

A handwritten signature in black ink, appearing to read 'Dan Reith', with a stylized flourish at the end.

Dan Reith
Board Chair

In Memory of Constable Colin McGregor



Dennis Wright, Superintendent of Student Achievement

September 28, 2021

DAN REITH
CHAIR, POLICE SERVICES BOARD
ST. THOMAS POLICE SERVICE

Dear Mr. Reith,

RE: SCHOOL RESOURCE OFFICER LETTER FROM ST. THOMAS POLICE SERVICES BOARD

On behalf of Mark Fisher, Director of Education, we thank you kindly for your correspondence. It has been shared with the Chair of the Board, Lori-Ann Pizzolato for consideration at tonight's meeting.

We appreciate you taking the time to express your support for the recommendations of the SRO Review leadership team. Thames Valley's Senior Administration team has endorsed the recommendation to pause the program and to continue to work in partnership with all our police services and the broader community to evolve the program and ensure it meets the needs of all our students. Tonight, we will present this opinion to the Board for debate and decision.

We value the longstanding partnership between the St. Thomas Police and the Thames Valley District School Board and look forward to continuing to work with you to build a safer and more equitable community. Like the St. Thomas Police Services, TVDSB prioritizes the safety of our students and are looking to build on and renew the SRO model to include innovative school community engagement strategies that best serve our schools.

Sincerely,

A handwritten signature in black ink, appearing to read "Dennis Wright".

Dennis Wright
Superintendent of Student Achievement
Safe Schools and Well-Being

Dan Reith
Chair, Police Services Board



Scott Birkby
Vice Chair, Police Service

ST. THOMAS POLICE SERVICE

45 CASO Crossing, St. Thomas, Ontario, Canada N5R 0G7
Phone: 519-631-1224 • Fax 519-633-9028 • Website: www.stps.on.ca

September 24, 2021

To: City Manager Wendell Graves

From: Dan Reith
Chair, Police Service Board

On July 8, 2021, The Honourable Sylvia Jones, Solicitor General of Ontario, sent the attached letter regarding animal welfare to All Heads of Council. The St. Thomas Police Services was also sent this letter. Minister Jones outlined the various pieces of legislation (*Provincial Animal Welfare Act, 2019* and *Fire Protection and Prevention Act, 1997*) that authorize animal welfare inspectors, police officers and firefighters to enter into motor vehicles to remove animals in distress that are left unattended if deemed necessary to preserve life.

Additionally, on August 11, 2021, the St. Thomas Police Services received an *All Chiefs Memo (21-0095)* sent by Deputy Minister Richard Stubbings that reiterated the legislation that authorizes the appropriate emergency services to respond and take action to rescue animals left in hot motor vehicles. This memo further provided the appropriate notifications that must be made should an animal be taken into possession pursuant to legislation.

Of particular note, *Communique (2021-06)* from the Ontario Fire Marshal's office, dated July 8, 2021 was received, which outlined the authorities for firefighters to exercise this rescue function. Firefighters were directed to a new voluntary training e-module which offers information on the risks of animals being left in a motor vehicle, authorities and protections under the *Fire Protection and Prevention Act, 2019*, and guidance on how to remove an animal in distress from a motor vehicle and who to contact.

In Memory of Constable Colin McGregor

On August 13, 2021, Deputy Chief Roskamp (STPS) met with Chief Ray Ormerod (STFD) to discuss the relevant legislation and the collaborative responses that should be taken in these animal welfare matters. With the increased pressures that the St. Thomas Police Services are experiencing with calls for service related to public safety, social and health related matters, it is recommended that the St. Thomas Fire Services act as the primary agency responding to critical animal welfare matters as described in the legislation.

As outlined in the aforementioned memos, Municipal Councils set the level of fire protection services, which may include the rescue of animals in motor vehicles. In order for fire services to deliver this response, Municipal Councils may be required to include this specific service into their fire department's Standing Operating Guidelines.

On September 22, 2021, the St. Thomas Police Services Board met, discussed and passed the following resolution:

Moved By: D. Warden

Seconded By: S. Birkby

THAT: *The Police Services Board approves a letter to be sent to the City Administrator to request that City Council provide authorization for firefighters to enter motor vehicles to rescue and remove animals in distress as per the Fire Protection and Prevention Act. This request is in accordance with the understanding that municipal councils set the levels of fire protection services for their fire department's standard operating guidelines and is pursuant to the All Chief's Memo 21- 0095 dated August 11, 2021 from the Ministry of the Solicitor General.*

We appreciate your continued leadership and consideration of this request to ensure the responses to help safeguard animal welfare in St. Thomas is robust and collaborative amongst all agencies that are authorized in law to act.

Sincerely,



Dan Reith
Board Chair

In Memory of Constable Colin McGregor

Fire Marshal's

COMMUNIQUÉ

du commissaire des incendies

July 8, 2021

No. 2021-06

Responding to Animals Left in Motor Vehicles Training E-Module

Ontario's *Provincial Animal Welfare Services Act, 2019* (PAWS Act) came into effect on January 1, 2020 and allows police, First Nations constables and provincial animal welfare inspectors to enter motor vehicles to remove animals in critical distress. In accordance with the *Fire Protection and Prevention Act, 1997* (FPPA), municipal councils set the levels of fire protection services which may include the rescue of animals in motor vehicles. The FPPA provides authority for firefighters to enter motor vehicles to rescue and remove animals in distress.

To support firefighters in exercising this rescue function, the Ministry of the Solicitor General has developed a new voluntary, training e-module for fire services on responding to animals left in motor vehicles. The training e-module is available at the following link: <https://ofc.cerps.ca/mod/scorm/view.php?id=47233>. If prompted, users should log in as a guest.

The module includes information related to:

- The risks of an animal being left in a motor vehicle, and where the ministry directs the public to report these incidents;
- Authorities and protections under the FPPA related to rescuing animals left in motor vehicles;
- How to assess whether an animal in a motor vehicle is in distress, guidance on handling of the animal and immediate steps that can be taken to relieve the animal's distress; and,
- Who to contact when an animal has been removed from a motor vehicle.

In addition to this Communiqué, a letter is being sent to municipal councils and a copy of this Communiqué is attached to that letter.

For further information, please contact your local Fire Protection Adviser.

Ministry of the Solicitor General

Public Safety Division

25 Grosvenor St.
12th Floor
Toronto ON M7A 2H3Telephone: (416) 314-3377
Facsimile: (416) 314-4037**Ministère du Solliciteur général**

Division de la sécurité publique

25 rue Grosvenor
12^e étage
Toronto ON M7A 2H3Téléphone: (416) 314-3377
Télécopieur: (416) 314-4037

MEMORANDUM TO: All Chiefs of Police and
Commissioner Thomas Carrique
Chairs, Police Services Boards

FROM: Richard Stubbings
Assistant Deputy Minister
Public Safety Division

SUBJECT: **Responding to Animals Left in Hot Motor Vehicles**

DATE OF ISSUE:	August 11, 2021
CLASSIFICATION:	General Information
RETENTION:	Indefinite
INDEX NO.:	21-0095
PRIORITY:	Normal

As you are aware, the Ministry of the Solicitor General has been undertaking work to enhance the response to animals in critical distress in motor vehicles. I want to take this opportunity to thank you for your submission of occurrence data in response to All Chiefs Memo 21-0058, which has provided further insights into the frequency and outcomes of occurrences involving animals left in motor vehicles across Ontario.

The Ontario government strongly urges everyone to take the necessary precautions to keep their pets safe and protected during the hot summer months, including making sure that pets are not left unattended in a vehicle. Animals can be put at risk of serious illness and possibly death as a result of being left in a vehicle during hot weather.

Temperatures inside a vehicle can quickly become much hotter than the temperature outside. The most dramatic rise in temperature occurs within the first 10 minutes that a vehicle is idle. Even at an outdoor temperature of only 25°C, the inside temperature of a car can reach 34°C in as little as 10 minutes and up to 50°C by the time an hour has passed.

The public are advised to call 911 if they see an animal in a hot car and are concerned that the animal's life is in immediate danger. Members of the public are advised not to attempt entering a vehicle in these situations.

Pursuant to the *Provincial Animal Welfare Services Act, 2019* (PAWS Act), police officers, First Nations Constables, and animal welfare inspectors may enter motor

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vehicles to remove animals in critical distress. Where they have reasonable grounds to believe that an animal is in critical distress, police officers and First Nations Constables have the authority under section 29 of the PAWS Act to enter places including motor vehicles. Critical distress is defined in the PAWS Act as "distress requiring immediate intervention in order to prevent serious injury or to preserve life".

Should an animal be removed from a motor vehicle and taken into possession by a police officer or a First Nations Constable, section 60 of the PAWS Act applies and notification to an animal welfare inspector must occur promptly. Police officers and First Nations Constables may do so by contacting the Ontario Animal Protection Centre at 1-833-9-ANIMAL (1-833-926-4625) and requesting to speak with the inspector on call.

You may be aware that the *Fire Protection and Prevention Act, 1997* also provides authority for firefighters to enter motor vehicles to rescue and remove animals in distress, noting that municipal councils set the levels of fire protection services which may include the rescue of animals in motor vehicles.

Firefighters, in accordance with their fire department's Standard Operating Guideline, may contact the local police service of jurisdiction for assistance when rescuing and removing animals from motor vehicles (e.g., assistance in determining if charges should be laid).

I ask that you share this memorandum with police officers and First Nations Constables who may be exercising powers under the PAWS Act and communications and dispatch personnel in your respective public safety answering points regarding 911 calls for service in relation to animals in hot cars.

We appreciate your continued partnership to help safeguard animal welfare in Ontario.

Sincerely,



Richard Stubbings
Assistant Deputy Minister
Public Safety Division

c: Mario Di Tommaso, O.O.M.
Deputy Solicitor General, Community Safety

Solicitor General

Office of the Solicitor General

25 Grosvenor Street, 18th Floor
 Toronto ON M7A 1Y6
 Tel: 416 326-5000
 Toll Free: 1-866-517-0571
 SOLGEN.Correspondence@ontario.ca

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 Sans frais : 1-866-517-0571
 SOLGEN.Correspondence@ontario.ca



132-2021-2894
By email

July 8, 2021

Dear Heads of Council:

With warmer weather underway, it is important to ensure pets across the province remain safe, cool and comfortable. The Ontario government is strongly urging everyone to take the necessary precautions to keep their pets safe and protected during the hot summer months including making sure that pets are not left unattended in a vehicle.

Temperatures inside a vehicle can quickly become much hotter than the temperature outside. The most dramatic rise in temperature occurs within the first 10 minutes that a vehicle is idle. Even at an outdoor temperature of only 25°C, the inside temperature of a car can reach 34°C in as little as 10 minutes and up to 50°C by the time an hour has passed. Pets can be put at risk of serious illness and possibly death as a result of being left in a vehicle during hot weather. If an individual sees an animal in a hot car in distress and is concerned the animal's life is in danger, they should call 911 immediately as it is an emergency. Members of the public are not encouraged to enter a vehicle in these situations.

Pursuant to the *Provincial Animal Welfare Services Act, 2019*, police officers, First Nations Constables, and animal welfare inspectors may enter motor vehicles to remove animals in critical distress. Police officers commonly provide primary response to 911 calls for service across the province related to animals left in motor vehicles.

In addition, the *Fire Protection and Prevention Act, 1997*, provides authority for firefighters to enter motor vehicles to rescue and remove animals in distress, noting that municipal councils set the levels of fire protection services which may include the rescue of animals in motor vehicles.

To support firefighters in exercising this rescue function, the Ministry of the Solicitor General, through the Office of the Fire Marshal, has issued the attached Fire Marshal's Communiqué which provides information about a new, voluntary training e-module available to firefighters. This additional resource may assist fire services to effectively respond to animals left in hot or cold motor vehicles to best safeguard animal welfare.

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Heads of Council
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Where appropriate, municipal councils, through their fire departments, may wish to work with and share this information with local communications and dispatch personnel to support effective dispatch of 911 calls for service related to animals left in hot or cold motor vehicles.

I appreciate your continued partnership to help protect animals in Ontario.

Sincerely,

A handwritten signature in black ink, appearing to read 'S. Jones', written in a cursive style.

Sylvia Jones
Solicitor General

Enclosure

c: Chief Administrative Officers
Municipal Clerks



OFFICE OF THE CITY CLERK
Jon Hindley, Corporate Administrative & Accessibility Clerk
t. (519) 631.1680 x4125 f. (519) 633.9019
e. jhindley@stthomas.ca
545 Talbot St., P.O. Box 520, City Hall
St. Thomas, Ontario, N5P 3V7

October 8, 2021

Dan Reith
Chair, Police Services Board

Re: St. Thomas Police Service - Removal of Animals in Distress from Vehicles

Please be advised that the Council of the City of St. Thomas passed the following resolution on October 4th, 2021:

“THAT: The letter received from Dan Reith, Chair, St. Thomas Police Services Board regarding removal of animals in distress from vehicles be referred to the St. Thomas Fire Department.”

Please contact Ray Ormerod, Interim Fire Chief at 519-631-0210 if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Jon Hindley". The signature is fluid and cursive, written over a light blue horizontal line.

Jon Hindley
Corporate Administrative & Accessibility Clerk

c/c Ray Ormerod, Interim Fire Chief

Ministry of Health and Long-Term Care Ontario Naloxone Program

Police and Fire Services Quarterly Reporting Form to Southwestern Public Health

Org. Name:	St. Thomas Police Service	Quarter: (see below)	Q2
Contact:	Deputy Chief Marc Roskamp	Email:	mroskamp@stps.on.ca
		Tel:	519-631-1224 Ext 4230

Key outcomes for the quarter:

Output	Number					
Number of individuals (who are not a member of a police and/or fire service) who were administered naloxone by your organization. Please specify the number of doses each individual received. <u>E.g.:</u> 10 individuals received 1 dose becomes: 10 individuals, 1 dose 8 individuals received 2 doses becomes: 8 individuals, 2 doses	Individual(s)	Dose(s)				
<table border="1" style="margin: auto;"> <tr> <td style="width: 50px; text-align: center;">10</td> <td style="width: 50px; text-align: center;">1</td> </tr> <tr> <td style="text-align: center;">8</td> <td style="text-align: center;">2</td> </tr> </table>	10	1	8	2	0	0
10	1					
8	2					
Number of police and/or fire service members who were administered naloxone by your organization. Please specify the number of doses each individual received. <u>E.g.:</u> 10 individuals received 1 dose becomes: 10 individuals, 1 dose 8 individuals received 2 doses becomes: 8 individuals, 2 doses	Individual(s)	Dose(s)				
<table border="1" style="margin: auto;"> <tr> <td style="width: 50px; text-align: center;">10</td> <td style="width: 50px; text-align: center;">1</td> </tr> <tr> <td style="text-align: center;">8</td> <td style="text-align: center;">2</td> </tr> </table>	10	1	8	2	0	0
10	1					
8	2					
Number of times paramedics came to the scene when a member of your organization administered naloxone.	0					

Please provide any additional information you feel is pertinent to Southwestern Public Health and Ministry of Health and Long-Term Care, including information about drug trends in your community:

2021 Second Qtr represents ZERO use of Naloxone by our officers in the field.

Due Dates

Q1 (April – June)	Q2 (July – September)	Q3 (October – December)	Q4 (January – March)
July 5	October 5	January 5	April 5

Your reporting form may be submitted electronically (preferred) to: jvanloy@swpublichealth.ca
 Should you not be able to submit electronically, you may submit via fax at: 519-631-1682

PSB Donation to United Way 3M Harvest Lunch

October 5, 2021

