



# Police Services Board Meeting

Constable Colin McGregor Building

October 16, 2024 – 8:00 a.m.

## AGENDA

### CALL MEETING TO ORDER

### DECLARATION OF CONFLICT

### ADDITIONS TO AGENDA

### NEW HIRES

Name	Position	Start Date

### SPECIAL CONSTABLE APPOINTMENTS

Name	Position	Start/Renewal/Rescind Date
Sarah Chrysler	Special Constable CRU	NEW - pending
Sara Kloosterman	Special Constable CRU	NEW – pending

### MINUTES

Confirmation of the minutes of the meeting held September 18, 2024.

Pages 3 - 6

### DEPUTATIONS

### REPORTS

#### Revenues and Expenditures

#### Financial Statements (YTD Performance) for 2024

Please note that an updated statement will be shared with the Board once received from the City of St. Thomas.

#### Found Money Report

Pages 7 - 8

REPORT #CHIEF-2024-10 - A report from Chief Roskamp outlining found money beyond the three month retention period.

Crisis Communications for Law Enforcement | Julie Parker Communications

A verbal update from Chief Roskamp re: Crisis Communications Training hosted by the St. Thomas Police Service on November 6/7, 2024 and April 1/2, 2025.

**PETITIONS AND COMMUNICATIONS**National Police and Peace Officers Memorial

Page 9

A letter from the Inspector General of Policing of Ontario | Ryan Teschner dated September 27, 2024.

**UNFINISHED BUSINESS****NEW BUSINESS**Sponsor a Family – Christmas 2025

A request for Board donation in the amount of \$700.00 to support a St. Thomas family in need for the Christmas season.

2025 Meeting Dates | Police Services Board

For Board discussion.

**MOVE TO THE COMMITTEE OF THE WHOLE****ACTIONS OF THE COMMITTEE OF THE WHOLE****ADJOURNMENT**



# Police Services Board Meeting

Constable Colin McGregor Building

September 18, 2024

## MINUTES

### ATTENDANCE:

D. Reith	Chair
T. McCaulley	Member
J. Jackson	Member
L. Coates	Member

### OFFICIALS:

M. Roskamp	Chief of Police
S. Barnes	Deputy Chief of Police
T. Terpstra	Executive Administrator

### REGRETS:

J. Preston	Vice Chair
------------	------------

### GUESTS:

R. LeClair	Inspectorate of Policing Advisor – Zone 6
------------	---

### MEDIA:

None.

## DECLARATION OF CONFLICT

## ADDITIONS TO AGENDA

### NEW HIRES

Name	Position	Start Date
Sarah Chrysler	Special Constable CRU	September 3, 2024
Sara Kloosterman	Special Constable CRU	September 3, 2024
Hannah Blackburn	Experienced Officer	September 23, 2024
Jordan Steuer	Experienced Officer	September 23, 2024

**Moved By:** L. Coates

**Seconded By:** T. McCaulley

THAT: Police Services Board approve the hire of the following members:

- Sarah Chrysler | Special Constable CRU (September 3, 2024)
- Sara Kloosterman | Special Constable CRU (September 3, 2024)
- Hannah Blackburn | Experienced Officer (September 23, 2024)
- Jordan Steuer | Experienced Officer (September 23, 2024)

Carried.

## SPECIAL CONSTABLE APPOINTMENTS

Name	Position	Start/Renewal/Rescind Date
Sarah Chrysler	Special Constable CRU	NEW - pending
Sara Kloosterman	Special Constable CRU	NEW – pending
Kalynne Long	Special Constable	June 8, 2024 – Rescind Date
Michael Schmidt	Special Constable	June 15, 2024 – Rescind Date

**Moved By:** T. McCaulley

**Seconded By:** L. Coates

THAT: Police Services Board approve the appointments to be rescinded for the following Special Constables:

- Kalynne Long (Special Constable) | effective June 8, 2024
- Michael Schmidt (Special Constable) | effective June 15, 2024

Carried.

## MINUTES

**Moved By:** L. Coates

**Seconded By:** T. McCaulley

THAT: The minutes of the meeting held June 26, 2024 be confirmed.

Carried.

## DEPUTATIONS

## REPORTS

### Revenues and Expenditures

**Moved By:** T. McCaulley

**Seconded By:** L. Coates

THAT: The Police Services Board approve the financial statements (YTD) for 2024 as of September 11, 2024.

Carried.

### AMO Delegation

**Moved By:** L. Coates

**Seconded By:** T. McCauley

THAT: The Police Services Board receive and file the AMO Delectionation Meeting summary highlighting the pressures from a policing perspective as presented by Chief Roskamp.

Carried.

### Protective Services Report

**Moved By:** T. McCaulley

**Seconded By:** J. Jackson

THAT: The Police Services Board approve the Protective Services Report for the period of June 2024 – August 2024.

Carried.

### Coordinated Community Collaborative Approach

**Moved By:** T. McCaulley

**Seconded By:** J. Jackson

THAT: The Police Services Board accept the Coordinated Community Collaborative Approach video and verbal updated as presented by Chief Roskamp.

Carried.

### STPS Crusader Youth Engagement Initiative

**Moved By:** L. Coates

**Seconded By:** T. McCaulley

THAT: The Police Services Board accept the update re: CRU | SADER Youth Engagement Initiative as presented by Chief Roskamp.

Carried.

## PETITIONS AND COMMUNICATIONS

**Moved By:** T. McCaulley

**Seconded By:** L. Coates

THAT: The Police Services Board receive and file the following correspondence items:

- Invitation re: Mental Health, Substance Use Health and Addictions Stepped Care 2.0 Workshop
- Letter of Thanks – CMHA (Toronto Maple Leafs Alumni Game)
- Letter of Thanks – Doug Tarry LemonAID Day
- Letter of Thanks – St. Thomas & District Chamber of Commers

Carried.

## UNFINISHED BUSINESS

### NEW BUSINESS

#### Donations

**Moved By:** L. Coates

**Seconded By:** T. McCaulley

THAT: The Police Services Board ratify the following donations:

- St. Thomas Crime Stoppers Golf Tournament | \$500.00
- St. Thomas Optimist Club – CIC BBQ | \$500.00
- Kids N Kops 2024 Big Brothers Big Sisters | \$500.00

Carried.

## MOVE TO THE COMMITTEE OF THE WHOLE

**Moved By:** T. McCaulley

**Seconded By:** J. Jackson

THAT: The Police Services Board move to closed session to discuss subject matter as outlined in the CSPA section 44(2).

Carried.

## **ACTIONS OF THE COMMITTEE OF THE WHOLE**

**Moved By:** J. Jackson

**Seconded By:** T. McCaulley

THAT: We adopt the actions of the Committee of the Whole.

Carried.

## **ADJOURNMENT**

**Moved By:** J. Jackson

**Seconded By:** T. McCaulley

THAT: We do now adjourn at 11:13 a.m.

Carried.

---

Dan Reith  
Police Services Board Chair



# Police Services Board Meeting

Constable Colin McGregor Building  
**REPORT**

<b>DIRECTED TO:</b>	<b>St. Thomas Police Services Board</b>
<b>PREPARED BY:</b>	<b>Chief M. Roskamp</b>
<b>SUBJECT:</b>	<b>Unclaimed Money – Use Determined by PSB; Public Interest</b>
<b>MEETING DATE:</b>	<b>October 16, 2024</b>
<b>REPORT #</b>	<b>CHIEF-2024-10</b>
<b>REPORT TITLE:</b>	<b>Unclaimed Money – Use Determined by PSB; Public Interest</b>

## **Recommendation:**

That: Report #CHIEF-2024-10; Unclaimed Money; Use determined by Police Services Board for purpose deemed to be in the public interest, pursuant to Part XVII (17) Section 259 of the Community Safety and Policing Act, be received for information, and further, that the Police Services Board approve the report and request as prepared and submitted by Chief Roskamp.

## **Background:**

As part of an ongoing property management system to audit the STPS General Property Vault, money that has been determined unclaimed or found has been accumulated and can be used by the Police Services Board as determined for purposes that are deemed to be in the public interest.

## ***Property in possession of police service***

**258 (1)** This section applies to personal property of all kinds, except firearms and money, that comes into the possession of a police service under either of the following circumstances:

1. The property was stolen from its owner or was found abandoned in a public place and the chief of police is unable to determine who owns it.
2. The property was seized by a member of the police service in the lawful execution of his or her duties, all legal proceedings in respect of the property have been completed, there is no court order for its disposition and there is no legal requirement, apart from this section, that it be retained or disposed of. 2019, c. 1, Sched. 1, s. 258 (1).

## ***Money***

**259 (1)** This section applies to money that comes into the possession of a police service under the circumstances described in paragraph 1 or 2 of subsection 258 (1). 2019, c. 1, Sched. 1, s. 259 (1).

## ***Money to be dealt with in accordance with procedures***

(2) The money shall be dealt with in accordance with any procedures prescribed by the Minister. 2023, c. 12, Sched. 1, s. 74.

**Use of money by police service maintained by a police service board**

(3) If three months have elapsed after the day the money came into the possession of a police service maintained by a police service board and the owner has not claimed it, the police service board may use it for any purpose that it considers in the public interest. 2023, c. 12, Sched. 1, s. 74.

The following incidents involve unclaimed money and can be dealt with pursuant to Policy/Adequacy Standard LE-020 and the Community Safety and Policing Act:

ST24007121 – May 04, 2024; **\$16.50** CAD Found Money from incident – unclaimed.

ST24005196 – April 03, 2024; **\$20.00** CAD found in turned in wallet – unclaimed.

ST24005690 – April 10, 2024; **\$59.80** CAD from a wallet turned in from Walmart - unclaimed.

ST24005690 – April 10, 2023; **\$3.20** CAD from a wallet turned in from Walmart - unclaimed.

ST24005690 – April 10, 2023; **\$3.04** CAD from a wallet turned in from Walmart – unclaimed.

ST24003568 – March 05, 2024; **\$170.45** CAD wallet turned in - unclaimed.

ST24004148 – March 15, 2024; **\$3.45** CAD – turned in – unclaimed.

ST24004460 – March 21, 2024; **\$59.05** CAD – Turned in to Police by Staff at Grace Café – unclaimed.

ST21017536 – 2021; **\$25.00** CAD – This money has been held since 2021 - unclaimed.

ST23020233 – November 16, 2023; **\$32.25** CAD – money turned in – unclaimed.

Total: **\$392.74** CAD

**Analysis**

Not applicable.

**Financial Impact**

Total monies to be deposited into the Police Services Board account will be \$392.74 to be used for a purpose deemed suitable in the public interest.

Respectfully,



Marc Roskamp  
Chief of Police





Office of the Inspector  
General of Policing

777 Bay St.  
7<sup>th</sup> Floor, Suite 701  
Toronto ON M5G 2C8

Bureau de l'inspecteur général  
des services policiers

777, rue Bay  
7<sup>e</sup> étage, bureau 701  
Toronto ON M5G 2C8

September 27, 2024

Dear Chiefs of Police and Board Chairs,

As we approach the Canadian Police and Peace Officers' Memorial weekend, I want to take a moment to recognize the dedication and sacrifice of the brave people in our public safety community. This weekend, we honour those who have made the ultimate sacrifice in the line of duty, the families that have mourned their loss, and the colleagues who continue to serve with unwavering commitment.

As I attend this Memorial weekend in Ottawa, I will reflect on the risks our officers face each day and the profound impact their work has on the safety and well-being of our communities. This weekend is also an opportunity for us to reflect on the values of bravery, integrity, and service that define the policing profession. It is a moment where every Canadian should pause to thank those that run towards danger, so that we can run away from it.

Thank you for your continued dedication and leadership. Together, we pay tribute to the legacy of those we have lost, and support those who continue to serve with distinction.

Sincerely,

**Ryan Teschner**

Inspector General of Policing of Ontario