



Police Services Board Meeting

Constable Colin McGregor Building

May 23, 2023 – 8:00 a.m.

AGENDA

CALL MEETING TO ORDER

DECLARATION OF CONFLICT

ADDITIONS TO AGENDA

MINUTES

Confirmation of the minutes of the meeting held April 25, 2023.

Pages 3-5

DEPUTATIONS

REPORTS

Revenues and Expenditures

Pages 6-13

Financial Statements (YTD Performance) for May 2023.

PETITIONS AND COMMUNICATIONS

Victim Services Elgin & St. Thomas Police Service Partnership

Pages 14

An email from Victim Services Elgin dated April 28, 2023 highlighting the benefits of partnering with the St. Thomas Police Service.

UNFINISHED BUSINESS

NEW BUSINESS

Kids N Kops - 2023 (August 14, 2023)

A request to the Police Services Board for a donation of \$500.00 to support the Kids N Kops 2023 program.

MOVE TO THE COMMITTEE OF THE WHOLE

ACTIONS OF THE COMMITTEE OF THE WHOLE

ADJOURNMENT



Police Services Board Meeting

Constable Colin McGregor Building

April 25, 2023

MINUTES

ATTENDANCE:

D. Reith	Chair
J. Preston	Vice Chair
D. Warden	Member
T. McCaulley	Member
J. Jackson	Member

OFFICIALS:

M. Roskamp	A/Chief of Police
S. Barnes	A/Deputy Chief of Police
T. Terpstra	Executive Administrator

REGRETS:

None.

GUESTS:

S. Popen	Cadet, STPS
M. Schmidt	Special Constable, STPS

MEDIA:

None.

CALL MEETING TO ORDER

DECLARATION OF CONFLICT

NEW HIRES

The Police Services Board welcomed new members to the St. Thomas Police Service:

Name	Position	Start Date
Sam Popen	Cadet	April 24, 2023
Michael Schmidt	Special Constable – CRU	April 24, 2023

Moved By: D. Warden
Seconded By: T. McCaulley

THAT: The Police Services Board approve the hiring of the following members:

- Sam Popen – Cadet (April 24, 2023)
- Michael Schmidt – Special Constable (April 24, 2023)

Carried.

MINUTES

Moved By: D. Warden
Seconded By: T. McCaulley

THAT: The minutes of the meeting held March 29, 2023 be confirmed.

Carried.

DEPUTATIONS

REPORTS

Financial Statements (YTD Performance) for 2022 & 2023 as of April 14, 2023

Moved By: D. Warden
Seconded By: T. McCaulley

THAT: The Police Services Board approve the financial statements (YTD) for 2022 & 2023 as of April 14, 2023.

Carried.

PETITIONS AND COMMUNICATIONS

Moved By: D. Warden
Seconded By: T. McCaulley

THAT: The Police Services Board receive and file the following correspondence items:

- ERA Recycling Event – April 2023
- Canada's Police Chiefs Request Urgent Meeting with Premiers

Carried.

UNFINISHED BUSINESS

NEW BUSINESS

Moved By: J. Preston
Seconded By: J. Jackson

THAT: The Police Services Board accept the verbal report from Councillor McCaulley on her ride-along with our officers and that a media release be crafted to relay this good news story about the services provided by our personnel.

Carried.

Moved By: T. McCaulley
Seconded By: J. Jackson

THAT: The Police Services Board approve a donation to the Columbus Club in support of local hospice care in the amount of \$500.00.

Carried.

MOVE TO THE COMMITTEE OF THE WHOLE

Moved By: D. Warden
Seconded By: T. McCaulley

THAT: We move to the Committee of the Whole.

Carried.

ACTIONS OF THE COMMITTEE OF THE WHOLE

Moved By: J. Jackson
Seconded By: J. Preston

THAT: We adopt the actions of the Committee of the Whole.

Carried.

ADJOURNMENT

Moved By: J. Jackson
Seconded By: J. Preston

THAT: We do now adjourn at 9:29 a.m.

Carried.

Dan Reith
Police Services Board Chair

YTD Performance

Years

2023

Months

0123456789101112

Department

20 Police Services

Current Month: Feb 2023

Refreshed: May 03, 2023

Sub-Department	Program	Rev/Exp	Account	Description	YTD Actual	YTD Budget	YTD Variance	Yearly Budget
20 Police Services Board	100 General	Expense	1-20-20-100-3011	Reg Part-time Salaries & Wages		3,813	3,813	9,152
			1-20-20-100-3120	Statutory Benefits		246	246	590
			1-20-20-100-4005	Receptions & Public Relations	2,517	1,250	(1,267)	3,000
			1-20-20-100-4040	Legal Fees & Expenses		833	833	2,000
		Expense Total			2,517	6,143	3,626	14,742
20 Police Services Board Total					2,517	6,143	3,626	14,742
21 Police Services	100 General	Revenue	1-20-21-100-2035	Provincial Funding		(31,458)	(31,458)	(75,500)
			1-20-21-100-2240	OPC Recoveries	(237,409)	(354,780)	(117,371)	(851,472)
			1-20-21-100-2252	RCMP Prints Recovery	(1,095)	(1,667)	(572)	(4,000)
			1-20-21-100-2255	Paid Duty Recovery	(374)	(4,167)	(3,792)	(10,000)
			1-20-21-100-2510	Police Recoveries	(2,932)	(27,083)	(24,151)	(65,000)
		Revenue Total			(241,810)	(419,155)	(177,345)	(1,005,972)
		Expense	1-20-21-100-3010	Reg Full-time Salaries & Wages	1,821,298	4,663,478	2,842,180	11,192,347
			1-20-21-100-3011	Reg Part-time Salaries & Wages	34,001	174,235	140,234	418,163
			1-20-21-100-3012	Paid Duty Wages	7,061	4,167	(2,894)	10,000
			1-20-21-100-3039	Premium overtime/Standby	75	7,844	7,769	18,825
			1-20-21-100-3090	Overtime	49,549	54,167	4,618	130,000
			1-20-21-100-3091	Statutory Holiday Pay		40,833	40,833	98,000
			1-20-21-100-3120	Statutory Benefits	175,539	323,455	147,916	776,293
			1-20-21-100-3130	All Employer Benefits	212,981	484,622	271,642	1,163,093
			1-20-21-100-3135	OMERS	188,432	528,157	339,725	1,267,577
			1-20-21-100-3210	Car Allowance	11,000	4,583	(6,417)	11,000
			1-20-21-100-3211	Clothing Allowance	11,450	6,875	(4,575)	16,500
			1-20-21-100-3214	Dry Cleaning Allowance		500	500	1,200
			1-20-21-100-4005	Public Relations	7,803	4,167	(3,636)	10,000
			1-20-21-100-4020	Tuition Reimbursement		2,083	2,083	5,000
			1-20-21-100-4023	Association Membership Fees	520	2,917	2,397	7,000

	1-20-21-100-4024	Employee Assistance Program	1,188	1,667	479	4,000
	1-20-21-100-4027	Training	39,524	41,667	2,143	100,000
	1-20-21-100-4040	Legal Fees & Expenses	13,693	2,083	(11,609)	5,000
	1-20-21-100-4051	Advertising, Marketing & Prom.		1,250	1,250	3,000
	1-20-21-100-4057	Forensic Analyst	199	4,375	4,176	10,500
	1-20-21-100-4089	RCMP Prints Expense	975	1,458	483	3,500
	1-20-21-100-4147	Operating Equip. Maint/Repair	75	2,083	2,008	5,000
	1-20-21-100-4168	OPTIC	13,670	42,083	28,413	101,000
	1-20-21-100-4170	Downtown Satellite Office		7,083	7,083	17,000
	1-20-21-100-4176	Operating Equipment Rent/Lease	5,934	4,167	(1,767)	10,000
	1-20-21-100-4240	Communications	9,573	25,000	15,427	60,000
	1-20-21-100-4257	Regular Postage	74	1,458	1,385	3,500
	1-20-21-100-4259	Courier	3,076	417	(2,660)	1,000
	1-20-21-100-4272	Printing	3,597	2,083	(1,514)	5,000
	1-20-21-100-4700	Service Charges	241		(241)	
	1-20-21-100-5010	General Supplies	11,652	8,333	(3,319)	20,000
	1-20-21-100-5011	Office Supplies	2,018	4,167	2,148	10,000
	1-20-21-100-5040	Safety Supplies	2,697	1,250	(1,447)	3,000
	1-20-21-100-5041	Body Amour	7,408	2,083	(5,324)	5,000
	1-20-21-100-5045	Uniforms/Supplies	27,015	21,667	(5,348)	52,000
	1-20-21-100-5060	Major Crime Expenses	1,012	5,417	4,405	13,000
	1-20-21-100-5061	Forensic Identification Supplies	1,337	4,167	2,830	10,000
	1-20-21-100-5062	Canine Unit Supplies	226	2,083	1,857	5,000
	1-20-21-100-5071	Office Furniture Purchases	4,612	2,083	(2,528)	5,000
	1-20-21-100-5073	Equipment Purchases - Axon	100,386	20,833	(79,553)	50,000
	1-20-21-100-5075	Equipment Maint/Repair Supply	11,472	10,417	(1,055)	25,000
	1-20-21-100-5510	Books & Subscriptions		417	417	1,000
	1-20-21-100-5580	Computer Systems	65,819	52,083	(13,735)	125,000
	1-20-21-100-5700	Vehicle Purchases	79,410	64,583	(14,826)	155,000
	1-20-21-100-7011	Trans to/from Police Reserve	(45,375)		45,375	
	1-20-21-100-7700	Expenditures from Police Reserve		(41,667)	(41,667)	(100,000)
	Expense Total		2,881,215	6,596,874	3,715,659	15,832,498
210 RIDE	Revenue	1-20-21-210-2035 RIDE Grant		(6,484)	(6,484)	(15,562)
	Revenue Total			(6,484)	(6,484)	(15,562)
211 CSP - Local	Revenue	1-20-21-211-2035 CSP Grant - Local Priorities		(109,295)	(109,295)	(262,308)
	Revenue Total			(109,295)	(109,295)	(262,308)

211 CSP - Local

212 CSP - Provincial

Revenue	1-20-21-212-2035	CSP Grant - Prov Priorities	(159,547)	(168,253)	(8,706)	(403,806)
Revenue Total			(159,547)	(168,253)	(8,706)	(403,806)

Expense	1-20-21-212-5012	CSP Expenditures -Prov. Priorities	3,110		(3,110)	
Expense Total			3,110		(3,110)	

213 Dispatching

Revenue	1-20-21-213-2075	Aylmer Police Dispatching Revenue	(20,052)	(37,500)	(17,448)	(90,000)
Revenue Total			(20,052)	(37,500)	(17,448)	(90,000)

214 Project MOST

Revenue	1-20-21-214-2035	Project MOST Grant	(1,500)		1,500	
Revenue Total			(1,500)		1,500	

215 Victim Support

Revenue	1-20-21-215-2035	Victim Support Grant	(45,500)	(43,958)	1,542	(105,500)
Revenue Total			(45,500)	(43,958)	1,542	(105,500)

Expense	1-20-21-215-5012	VSG Expenditures	38,542		(38,542)	
Expense Total			38,542		(38,542)	

219 ALPR

Revenue	1-20-21-219-2035	ALPR Special Project Grant	(56,625)		56,625	
Revenue Total			(56,625)		56,625	

Expense	1-20-21-219-5012	ALPR Special Project Expenditures	69,733		(69,733)	
Expense Total			69,733		(69,733)	

220

Expense	1-20-21-220-5012	NG911 Special Project Expenditures	69,415		(69,415)	
Expense Total			69,415		(69,415)	

800 Building

Expense	1-20-21-800-4063	Garbage Collection	551	1,458	907	3,500
	1-20-21-800-4075	Service Contracts	29,666	10,417	(19,249)	25,000
	1-20-21-800-4120	Janitorial Services	8,444	35,417	26,972	85,000
	1-20-21-800-4141	Contracted Building Maintenance	24,303	16,667	(7,636)	40,000
	1-20-21-800-4147	Operating Equip. Maint/Repair	4,388	2,083	(2,305)	5,000
	1-20-21-800-4240	Telephone Services	21	208	188	500
	1-20-21-800-5020	Building Maintenance Supplies		417	417	1,000
	1-20-21-800-5410	Electricity (Hydro)	(4,688)	33,333	38,022	80,000
	1-20-21-800-5415	Water	(1,639)	16,667	18,306	40,000
	1-20-21-800-5421	Natural gas	5,182	4,167	(1,015)	10,000

21 Police Services	800 Building	Expense Total			66,227	120,833	54,607	290,000
21 Police Services Total					2,603,208	5,933,062	3,329,855	14,239,349
22 PS Fleet	900 Vehicles	Expense	1-20-22-900-4145	Vehicle Repairs & Maintenance	5,305	86,667	81,362	208,000
		Expense Total			5,305	86,667	81,362	208,000
	901 Vehicle 1	Expense	1-20-22-901-4145	Vehicle Repairs & Maintenance	2,639		(2,639)	
			1-20-22-901-5435	Gasoline - Operating	2,484		(2,484)	
		Expense Total			5,123		(5,123)	
	902 Vehicle 2	Expense	1-20-22-902-4145	Vehicle Repairs & Maintenance	2,861		(2,861)	
			1-20-22-902-5435	Gasoline - Operating	3,105		(3,105)	
		Expense Total			5,965		(5,965)	
	903 Vehicle 3	Expense	1-20-22-903-5435	Gasoline - Operating	187		(187)	
		Expense Total			187		(187)	
	904 Vehicle 4	Expense	1-20-22-904-4145	Vehicle Repairs & Maintenance	95		(95)	
			1-20-22-904-5435	Gasoline - Operating	549		(549)	
		Expense Total			644		(644)	
	905 Vehicle 5	Expense	1-20-22-905-5435	Gasoline - Operating	303		(303)	
		Expense Total			303		(303)	
	906 Vehicle 6	Expense	1-20-22-906-4145	Vehicle Repairs & Maintenance	7,298		(7,298)	
			1-20-22-906-5435	Gasoline - Operating	4,579		(4,579)	
		Expense Total			11,877		(11,877)	
	907 Vehicle 7	Expense	1-20-22-907-4145	Vehicle Repairs & Maintenance	208		(208)	
			1-20-22-907-5435	Gasoline - Operating	4,522		(4,522)	
		Expense Total			4,730		(4,730)	
	908 Vehicle 8	Expense	1-20-22-908-4145	Vehicle Repairs & Maintenance	337		(337)	
			1-20-22-908-5435	Gasoline - Operating	4,131		(4,131)	
		Expense Total			4,468		(4,468)	
	909 Vehicle 9	Expense	1-20-22-909-5435	Gasoline - Operating	574		(574)	

909 Vehicle 9	Expense Total		574	(574)	
910 Vehicle 10	Expense	1-20-22-910-5435	Gasoline - Operating	2,116	(2,116)
	Expense Total		2,116	(2,116)	
911 Vehicle 11	Expense	1-20-22-911-4145	Vehicle Repairs & Maintenance	800	(800)
		1-20-22-911-5435	Gasoline - Operating	29	(29)
	Expense Total		829	(829)	
912 Vehicle 12	Expense	1-20-22-912-4145	Vehicle Repairs & Maintenance	81	(81)
	Expense Total		81	(81)	
915 Vehicle 15	Expense	1-20-22-915-5435	Gasoline - Operating	174	(174)
	Expense Total		174	(174)	
936 Vehicle 36	Expense	1-20-22-936-4145	Vehicle Repairs & Maintenance	78	(78)
		1-20-22-936-5435	Gasoline - Operating	442	(442)
	Expense Total		521	(521)	
942 Vehicle 42	Expense	1-20-22-942-4145	Vehicle Repairs & Maintenance	73	(73)
		1-20-22-942-5435	Gasoline - Operating	276	(276)
	Expense Total		349	(349)	
946 Vehicle 46	Expense	1-20-22-946-5435	Gasoline - Operating	260	(260)
	Expense Total		260	(260)	
947 Vehicle 47	Expense	1-20-22-947-5435	Gasoline - Operating	179	(179)
	Expense Total		179	(179)	
951 Vehicle 51	Expense	1-20-22-951-4145	Vehicle Repairs & Maintenance	1,571	(1,571)
		1-20-22-951-5435	Gasoline - Operating	2,174	(2,174)
	Expense Total		3,745	(3,745)	
952 Vehicle 52	Expense	1-20-22-952-4145	Vehicle Repairs & Maintenance	357	(357)
		1-20-22-952-5435	Gasoline - Operating	80	(80)
	Expense Total		438	(438)	
955 Vehicle 55	Expense	1-20-22-955-4145	Vehicle Repairs & Maintenance	92	(92)

955 Vehicle 55	Expense	1-20-22-955-5435	Gasoline - Operating	194		(194)	
	Expense Total			286		(286)	
956 Vehicle 56	Expense	1-20-22-956-5435	Gasoline - Operating	247		(247)	
	Expense Total			247		(247)	
960 Vehicle 60	Expense	1-20-22-960-4145	Vehicle Repairs & Maintenance	131		(131)	
		1-20-22-960-5435	Gasoline - Operating	716		(716)	
	Expense Total			847		(847)	
961 Vehicle 61	Expense	1-20-22-961-4145	Vehicle Repairs & Maintenance	3,218		(3,218)	
		1-20-22-961-5435	Gasoline - Operating	1,882		(1,882)	
	Expense Total			5,100		(5,100)	
962 Vehicle 62	Expense	1-20-22-962-4145	Vehicle Repairs & Maintenance	250		(250)	
		1-20-22-962-5435	Gasoline - Operating	3,038		(3,038)	
	Expense Total			3,287		(3,287)	
963 Vehicle 63	Expense	1-20-22-963-4145	Vehicle Repairs & Maintenance	476		(476)	
		1-20-22-963-5435	Gasoline - Operating	3,688		(3,688)	
	Expense Total			4,164		(4,164)	
964 Vehicle 64	Expense	1-20-22-964-4145	Vehicle Repairs & Maintenance	101		(101)	
		1-20-22-964-5435	Gasoline - Operating	599		(599)	
	Expense Total			701		(701)	
965 Vehicle 65	Revenue	1-20-22-965-2035	CISO Grant - Unit 48--Vehicle 65-	(7,661)	(3,333)	4,328	(8,000)
	Revenue Total			(7,661)	(3,333)	4,328	(8,000)
966 Vehicle 66	Expense	1-20-22-966-4145	Vehicle Repairs & Maintenance	91		(91)	
		1-20-22-966-5435	Gasoline - Operating	462		(462)	
	Expense Total			553		(553)	
967 Vehicle 67	Expense	1-20-22-967-4145	Vehicle Repairs & Maintenance	83		(83)	
		1-20-22-967-5435	Gasoline - Operating	385		(385)	
	Expense Total			468		(468)	

22 PS Fleet Total				55,858	83,333	27,475	200,000
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23 PS Courthouse	100 General	Revenue	1-20-23-100-2035	(CSPT) Court Security Prisoner Transpo Grant	(342,500)	(342,500)	(822,000)	
			1-20-23-100-2510	Courthouse Recoveries	(13,689)	(14,583)	(35,000)	
		Revenue Total				(13,689)	(357,083)	(857,000)
		Expense	1-20-23-100-3010	Reg Full-time Salaries & Wages	61,968	184,099	122,131	441,838
			1-20-23-100-3011	Reg Part-time Salaries & Wages	36,997	108,100	71,103	259,441
			1-20-23-100-3090	Overtime	1,238	4,167	2,929	10,000
			1-20-23-100-3120	Statutory Benefits	9,768	12,615	2,847	30,275
			1-20-23-100-3130	Employer Benefits	9,441	18,360	8,919	44,065
			1-20-23-100-3135	OMERS	7,938	24,054	16,116	57,730
			1-20-23-100-4023	Association Membership Fees		208	208	500
			1-20-23-100-4024	Employee Assistance Program		208	208	500
			1-20-23-100-4027	Police College Training		208	208	500
			1-20-23-100-4168	OPTIC	9,005	4,167	(4,839)	10,000
			1-20-23-100-4176	Operating Equipment Rent/Lease	278	1,042	764	2,500
			1-20-23-100-4240	Communications	3,603	8,333	4,730	20,000
			1-20-23-100-4272	Printing	504	208	(295)	500
			1-20-23-100-4274	Mobile Radio		208	208	500
			1-20-23-100-5010	General Supplies	428	833	405	2,000
			1-20-23-100-5011	Office Supplies		1,042	1,042	2,500
			1-20-23-100-5040	Safety Supplies	12	1,250	1,238	3,000
			1-20-23-100-5045	Uniforms/Supplies		1,250	1,250	3,000
			1-20-23-100-5071	Office Furniture Purchases		417	417	1,000
			1-20-23-100-5075	Equipment		2,083	2,083	5,000
1-20-23-100-5510	Books & Subscriptions		42	42	100			
1-20-23-100-5580	Computer Systems		833	833	2,000			
Expense Total				141,181	373,729	896,949		
23 PS Courthouse Total					127,492	16,645	39,949	
24 PS Courthouse Fleet	100 General	Expense	1-20-24-100-4145	Vehicle Repairs & Maintenance	233	3,333	8,000	
		Expense Total				233	3,333	8,000
	946 Vehicle 46	Expense	1-20-24-946-5435	Gasoline - Operating	191	(191)		
		Expense Total				191	(191)	
		24 PS Courthouse Fleet Total				424	3,333	8,000

Grand Total	2,789,499	6,042,517	3,253,018	14,502,040
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From: Natalie Redman <nredman@victimserviceselgin.com>
Sent: Friday, April 28, 2023 1:56 PM
To: Acting Chief Marc Roskamp <mroskamp@stps.on.ca>
Subject: Stats

Good afternoon Chief Roskamp,

With our year end finishing March 31, 2023, I wanted to reach out to share our numbers for the past fiscal year. We ended with 611 calls which was a 29% increase from the previous year and assisted 1131 clients with a 42% increase. I am excited to share referrals from the St. Thomas Police for this past fiscal year, from the previous year increased by 19%.

We look forward to working with the St. Thomas Police in years to come and continuing to assist officers and clients on various incidents.

As always if there is anything you may need from us, please do not hesitate to reach out to me by cell or email.

All the best,
Natalie

Natalie Redman
Executive Director

45 Caso Crossing
St. Thomas, ON
N5R 0G7
519-631-3182 (office)
519-878-9816 (cell)



www.victimserviceselgin.com