



Police Services Board Meeting

Constable Colin McGregor Building

March 29, 2023 – 8:00 a.m.

AGENDA

CALL MEETING TO ORDER

DECLARATION OF CONFLICT

ADDITIONS TO AGENDA

NEW HIRES

Name	Position	Start Date
Anthony Wokral	Systems Administrator	March 6, 2023
Charissa Morton	CMHA Member	March 7, 2023
Sandra Buschinelli	CMHA Member	March 15, 2023
Katie Roloson	Communicator	March 27, 2023
Courtney Mikulic	Clerk	March 27, 2023

MINUTES

Confirmation of the minutes of the meeting held February 22, 2023.

Pages 3 - 5

DEPUTATIONS

REPORTS

Revenues and Expenditures

Pages 6 - 13

Financial Statements (YTD Performance) for 2022 as of March 13, 2023

PETITIONS AND COMMUNICATIONS

UNFINISHED BUSINESS

NEW BUSINESS

2022-23 NG911 Transition Funding Support

Pages 14 - 16

A letter from Chief Marc Roskamp confirming commitment to utilizing grant allocation.

MOVE TO THE COMMITTEE OF THE WHOLE

ACTIONS OF THE COMMITTEE OF THE WHOLE

ADJOURNMENT



Police Services Board Meeting

Constable Colin McGregor Building

February 22, 2023

MINUTES

ATTENDANCE:

D. Reith	Chair
J. Preston	Vice Chair
D. Warden	Member
T. McCaulley	Member
J. Jackson	Member

OFFICIALS:

M. Roskamp	A/Chief of Police
S. Barnes	A/Deputy Chief of Police
T. Terpstra	Executive Administrator

REGRETS:

None.

GUESTS:

S. Wakefield	STPS, Corporate Communications Coordinator
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MEDIA:

None.

CALL MEETING TO ORDER

DECLARATION OF CONFLICT

NEW HIRES

The Police Services Board welcomed new members to the St. Thomas Police Service

Name	Position	Start Date
Samantha Wakefield	Corporate Communications Coordinator	February 6, 2023
Anthony Wokral	Systems Administrator	March 6, 2023

Moved By: D. Warden
Seconded By: T. McCaulley

THAT: The Police Services Board approve the hiring of the following members:

- Samantha Wakefield – Corporate Communications Coordinator (February 6, 2023)
- Anthony Wokral – Systems Administrator (March 6, 2023)

Carried.

MINUTES

Moved By: D. Warden
 Seconded By: T. McCaulley

THAT: The minutes of the meeting held January 25, 2023 be confirmed.

Carried.

DEPUTATIONS

REPORTS

2023-2026 Strategic Plan

Moved By: D. Warden
 Seconded By: T. McCaulley

THAT: The Police Services Board approve the 2023-2026 Strategic Plan as presented by Acting Chief Roskamp.

Carried.

2022 Annual Reports

Moved By: D. Warden
 Seconded By: T. McCaulley

THAT: The Police Services Board approve the following 2022 Annual Reports as presented by A/Deputy Chief Barnes:

- 2022 Body Worn Camera Report
- 2022 CCTV Report
- 2022 Speed Safety Annual Report

Carried.

PETITIONS AND COMMUNICATIONS

UNFINISHED BUSINESS

NEW BUSINESS

Moved By: D. Warden
 Seconded By: T. McCaulley

THAT: The Police Services Board approve the donation of \$500.00 towards the 2023 Special Olympics Polar Plunge.

Carried.

MOVE TO THE COMMITTEE OF THE WHOLE

Moved By: J. Preston
 Seconded By: T. McCaulley

THAT: We move to the Committee of the Whole.

Carried.

ACTIONS OF THE COMMITTEE OF THE WHOLE

Moved By: T. McCaulley

Seconded By: J. Preston

THAT: We adopt the actions of the Committee of the Whole.

Carried.

ADJOURNMENT

Moved By: J. Preston

Seconded By: T. McCaulley

THAT: We do now adjourn at 9:15 a.m.

Carried.

Dan Reith
Police Services Board Chair

YTD Performance

Years

2022

Months

0123456789101112

Department

20 Police Services

Current Month: Dec 2022

Refreshed: Mar 13, 2023

Sub-Department	Program	Rev/Exp	Account	Description	YTD Actual	YTD Budget	YTD Variance	Yearly Budget
20 Police Services Board	100 General	Expense	1-20-20-100-3011	Reg Part-time Salaries & Wages	10,224	9,152	(1,072)	9,152
			1-20-20-100-3120	Statutory Benefits	909	590	(318)	590
			1-20-20-100-4005	Receptions & Public Relations	2,321	2,000	(321)	2,000
			1-20-20-100-4040	Legal Fees & Expenses		10,000	10,000	10,000
		Expense Total			13,453	21,742	8,289	21,742
20 Police Services Board Total					13,453	21,742	8,289	21,742
21 Police Services	100 General	Revenue	1-20-21-100-2240	OPC Recoveries	(604,067)	(789,121)	(185,054)	(789,121)
			1-20-21-100-2252	RCMP Prints Recovery	(2,621)	(4,000)	(1,379)	(4,000)
			1-20-21-100-2255	Paid Duty Recovery	(11,353)	(10,000)	1,353	(10,000)
			1-20-21-100-2510	Police Recoveries	(55,068)	(65,000)	(9,932)	(65,000)
		Revenue Total			(673,108)	(868,121)	(195,013)	(868,121)
		Expense	1-20-21-100-3010	Reg Full-time Salaries & Wages	9,985,780	10,172,717	186,937	10,172,717
			1-20-21-100-3011	Reg Part-time Salaries & Wages	323,284	298,682	(24,602)	298,682
			1-20-21-100-3012	Paid Duty Wages	132,255	10,000	(122,255)	10,000
			1-20-21-100-3039	Premium overtime/Standby	17,616	18,825	1,209	18,825
			1-20-21-100-3090	Overtime	175,478	130,000	(45,478)	130,000
			1-20-21-100-3091	Statutory Holiday Pay	90,459	100,980	10,521	100,980
			1-20-21-100-3120	Statutory Benefits	700,822	707,203	6,381	707,203
			1-20-21-100-3130	All Employer Benefits	1,054,060	1,059,600	5,540	1,059,600
			1-20-21-100-3135	OMERS	1,108,331	1,154,787	46,456	1,154,787
			1-20-21-100-3210	Car Allowance	11,000	11,000	0	11,000
			1-20-21-100-3211	Clothing Allowance	14,914	16,500	1,586	16,500
			1-20-21-100-3214	Dry Cleaning Allowance		1,200	1,200	1,200
			1-20-21-100-4005	Public Relations	19,242	10,000	(9,242)	10,000
			1-20-21-100-4020	Training, Workshops, Exam Fees	6,389	5,000	(1,389)	5,000
			1-20-21-100-4023	Association Membership Fees	5,797	7,000	1,203	7,000
			1-20-21-100-4024	Employee Assistance Program	4,642	4,000	(642)	4,000

		1-20-21-100-4027	Police College Training	108,836	80,000	(28,836)	80,000
		1-20-21-100-4040	Legal Fees & Expenses	213,195	5,000	(208,195)	5,000
		1-20-21-100-4051	Advertising, Marketing & Prom.		3,000	3,000	3,000
		1-20-21-100-4057	Forensic Analyst	7,131	8,000	869	8,000
		1-20-21-100-4089	RCMP Prints Expense	5,111	3,500	(1,611)	3,500
		1-20-21-100-4147	Operating Equip. Maint/Repair	4,000	5,000	1,000	5,000
		1-20-21-100-4168	OPTIC	97,539	91,000	(6,539)	91,000
		1-20-21-100-4176	Operating Equipment Rent/Lease	12,063	10,000	(2,063)	10,000
		1-20-21-100-4240	Communications	62,559	60,000	(2,559)	60,000
		1-20-21-100-4257	Regular Postage	6,407	3,500	(2,907)	3,500
		1-20-21-100-4259	Courier	1,843	1,000	(843)	1,000
		1-20-21-100-4272	Printing	5,712	5,000	(712)	5,000
		1-20-21-100-4700	Service Charges	1,013		(1,013)	
		1-20-21-100-5010	General Supplies	48,068	20,000	(28,068)	20,000
		1-20-21-100-5011	Office Supplies	13,193	10,000	(3,193)	10,000
		1-20-21-100-5040	Safety Supplies	11,189	3,000	(8,189)	3,000
		1-20-21-100-5041	Body Armour	9,939	5,000	(4,939)	5,000
		1-20-21-100-5045	Uniforms/Supplies	72,643	45,000	(27,643)	45,000
		1-20-21-100-5060	Major Crime Expenses	11,507	13,000	1,493	13,000
		1-20-21-100-5061	Forensic Identification Supplies	12,793	10,000	(2,793)	10,000
		1-20-21-100-5062	Canine Unit Supplies	6,840	5,000	(1,840)	5,000
		1-20-21-100-5071	Office Furniture Purchases	5,288	5,000	(288)	5,000
		1-20-21-100-5073	Equipment Purchases - Axon	50,000	50,000	0	50,000
		1-20-21-100-5075	Equipment Maint/Repair Supply	35,910	25,000	(10,910)	25,000
		1-20-21-100-5510	Books & Subscriptions	1,235	1,000	(235)	1,000
		1-20-21-100-5580	Computer Systems	107,850	95,000	(12,850)	95,000
		1-20-21-100-5700	Vehicle Purchases	125,785	140,000	14,215	140,000
		1-20-21-100-7011	Trans to/from Police Reserve	(69,485)		69,485	
		1-20-21-100-7700	Expenditures from Police Reserve	69,485		(69,485)	
		Expense Total		14,687,718	14,409,494	(278,224)	14,409,494
210 RIDE	Revenue	1-20-21-210-2035	RIDE Grant	(15,562)	(15,562)	0	(15,562)
	Revenue Total			(15,562)	(15,562)	0	(15,562)
211 CSP - Local	Revenue	1-20-21-211-2035	CSP Grant - Local Priorities	(196,731)	(262,308)	(65,577)	(262,308)
	Revenue Total			(196,731)	(262,308)	(65,577)	(262,308)
212 CSP - Provincial	Revenue	1-20-21-212-2035	CSP Grant - Prov Priorities	(241,028)	(61,000)	180,028	(61,000)

212 CSP - Provincial	Revenue Total		(241,028)	(61,000)	180,028	(61,000)
	Expense	1-20-21-212-5012 CSP Expenditures -Prov. Priorities	53,112		(53,112)	
	Expense Total		53,112		(53,112)	
213 Dispatching	Revenue	1-20-21-213-2075 Aylmer Police Dispatching Revenue	(70,962)	(90,000)	(19,038)	(90,000)
	Revenue Total		(70,962)	(90,000)	(19,038)	(90,000)
214 Project MOST	Revenue	1-20-21-214-2035 Project MOST Grant	(1,500)		1,500	
	Revenue Total		(1,500)		1,500	
	Expense	1-20-21-214-5012 Project MOST Expenditures	56,779		(56,779)	
	Expense Total		56,779		(56,779)	
215 Victim Support	Revenue	1-20-21-215-2035 Vicitm Support Grant	(15,352)	(60,000)	(44,648)	(60,000)
	Revenue Total		(15,352)	(60,000)	(44,648)	(60,000)
	Expense	1-20-21-215-5012 VSG Expenditures	11,639		(11,639)	
	Expense Total		11,639		(11,639)	
217 CCTV	Revenue	1-20-21-217-2035 Provincial Funding CCTV	(26,114)	(8,705)	17,409	(8,705)
		1-20-21-217-2080 CCTV Grants	(18,000)		18,000	
	Revenue Total		(44,114)	(8,705)	35,409	(8,705)
218 CISO	Revenue	1-20-21-218-2035 CISO Special Project Grant	(39,277)		39,277	
	Revenue Total		(39,277)		39,277	
	Expense	1-20-21-218-5012 CISO Special Project Expenditures	35,603		(35,603)	
	Expense Total		35,603		(35,603)	
800 Building	Expense	1-20-21-800-4063 Garbage Collection	3,335	4,500	1,165	4,500
		1-20-21-800-4075 Service Contracts	48,651	30,000	(18,651)	30,000
		1-20-21-800-4120 Janitorial Services	63,702	85,000	21,298	85,000
		1-20-21-800-4141 Contracted Building Maintenance	40,048	40,000	(48)	40,000
		1-20-21-800-4147 Operating Equip. Maint/Repair	5,902	6,500	598	6,500
		1-20-21-800-4240 Telephone Services	375	500	125	500
		1-20-21-800-5020 Building Maintenance Supplies	10	2,000	1,990	2,000
		1-20-21-800-5410 Electricity (Hydro)	66,094	80,000	13,906	80,000

21 Police Services	800 Building	Expense	1-20-21-800-5415	Water	46,091	45,000	(1,091)	45,000
			1-20-21-800-5421	Natural gas	9,039	10,000	961	10,000
		Expense Total			283,247	303,500	20,253	303,500
21 Police Services Total					13,830,464	13,347,299	(483,166)	13,347,299
22 PS Fleet	900 Vehicles	Expense	1-20-22-900-4145	Vehicle Repairs & Maintenance	17,268	208,000	190,732	208,000
		Expense Total			17,268	208,000	190,732	208,000
	901 Vehicle 1	Expense	1-20-22-901-4145	Vehicle Repairs & Maintenance	9,069		(9,069)	
			1-20-22-901-5435	Gasoline - Operating	17,274		(17,274)	
		Expense Total			26,343		(26,343)	
	902 Vehicle 2	Expense	1-20-22-902-4145	Vehicle Repairs & Maintenance	3,662		(3,662)	
			1-20-22-902-5435	Gasoline - Operating	14,176		(14,176)	
		Expense Total			17,837		(17,837)	
	903 Vehicle 3	Expense	1-20-22-903-4145	Vehicle Repairs & Maintenance	1,224		(1,224)	
			1-20-22-903-5435	Gasoline - Operating	2,125		(2,125)	
		Expense Total			3,349		(3,349)	
	904 Vehicle 4	Expense	1-20-22-904-4145	Vehicle Repairs & Maintenance	1,747		(1,747)	
			1-20-22-904-5435	Gasoline - Operating	3,012		(3,012)	
		Expense Total			4,759		(4,759)	
	905 Vehicle 5	Expense	1-20-22-905-4145	Vehicle Repairs & Maintenance	1,083		(1,083)	
			1-20-22-905-5435	Gasoline - Operating	1,878		(1,878)	
		Expense Total			2,960		(2,960)	
	906 Vehicle 6	Expense	1-20-22-906-4145	Vehicle Repairs & Maintenance	1,527		(1,527)	
			1-20-22-906-5435	Gasoline - Operating	13,931		(13,931)	
		Expense Total			15,458		(15,458)	
	907 Vehicle 7	Expense	1-20-22-907-4145	Vehicle Repairs & Maintenance	3,267		(3,267)	
			1-20-22-907-5435	Gasoline - Operating	18,459		(18,459)	
		Expense Total			21,726		(21,726)	
	908 Vehicle 8	Expense	1-20-22-908-4145	Vehicle Repairs & Maintenance	286		(286)	

908 Vehicle 8	Expense	1-20-22-908-5435	Gasoline - Operating	2,819	(2,819)
	Expense Total			3,105	(3,105)
909 Vehicle 9	Expense	1-20-22-909-4145	Vehicle Repairs & Maintenance	809	(809)
		1-20-22-909-5435	Gasoline - Operating	1,818	(1,818)
	Expense Total			2,627	(2,627)
910 Vehicle 10	Expense	1-20-22-910-4145	Vehicle Repairs & Maintenance	7,539	(7,539)
		1-20-22-910-5435	Gasoline - Operating	4,480	(4,480)
	Expense Total			12,019	(12,019)
911 Vehicle 11	Expense	1-20-22-911-5435	Gasoline - Operating	169	(169)
	Expense Total			169	(169)
932 Vehicle 32	Expense	1-20-22-932-4145	Vehicle Repairs & Maintenance	253	(253)
		1-20-22-932-5435	Gasoline - Operating	541	(541)
	Expense Total			794	(794)
933 Vehicle 33	Expense	1-20-22-933-4145	Vehicle Repairs & Maintenance	102	(102)
	Expense Total			102	(102)
936 Vehicle 36	Expense	1-20-22-936-4145	Vehicle Repairs & Maintenance	1,573	(1,573)
		1-20-22-936-5435	Gasoline - Operating	2,093	(2,093)
	Expense Total			3,666	(3,666)
942 Vehicle 42	Expense	1-20-22-942-4145	Vehicle Repairs & Maintenance	570	(570)
		1-20-22-942-5435	Gasoline - Operating	1,795	(1,795)
	Expense Total			2,365	(2,365)
947 Vehicle 47	Expense	1-20-22-947-5435	Gasoline - Operating	850	(850)
	Expense Total			850	(850)
951 Vehicle 51	Expense	1-20-22-951-4145	Vehicle Repairs & Maintenance	13,417	(13,417)
		1-20-22-951-5435	Gasoline - Operating	7,798	(7,798)
	Expense Total			21,215	(21,215)
952 Vehicle 52	Expense	1-20-22-952-5435	Gasoline - Operating	214	(214)
	Expense Total			214	(214)

952 Vehicle 52

953 Vehicle 53

Expense	1-20-22-953-4145	Vehicle Repairs & Maintenance	46	(46)
Expense Total			46	(46)

954 Vehicle 54

Expense	1-20-22-954-4145	Vehicle Repairs & Maintenance	2,904	(2,904)
	1-20-22-954-5435	Gasoline - Operating	1,577	(1,577)
Expense Total			4,482	(4,482)

955 Vehicle 55

Expense	1-20-22-955-4145	Vehicle Repairs & Maintenance	3,699	(3,699)
	1-20-22-955-5435	Gasoline - Operating	8,937	(8,937)
Expense Total			12,636	(12,636)

956 Vehicle 56

Expense	1-20-22-956-4145	Vehicle Repairs & Maintenance	11,203	(11,203)
	1-20-22-956-5435	Gasoline - Operating	1,781	(1,781)
Expense Total			12,984	(12,984)

958 Vehicle 58

Expense	1-20-22-958-4145	Vehicle Repairs & Maintenance	5,039	(5,039)
	1-20-22-958-5435	Gasoline - Operating	6,921	(6,921)
Expense Total			11,959	(11,959)

959 Vehicle 59

Expense	1-20-22-959-4145	Vehicle Repairs & Maintenance	1,448	(1,448)
	1-20-22-959-5435	Gasoline - Operating	6,046	(6,046)
Expense Total			7,495	(7,495)

960 Vehicle 60

Expense	1-20-22-960-4145	Vehicle Repairs & Maintenance	1,139	(1,139)
	1-20-22-960-5435	Gasoline - Operating	1,449	(1,449)
Expense Total			2,588	(2,588)

961 Vehicle 61

Expense	1-20-22-961-4145	Vehicle Repairs & Maintenance	4,556	(4,556)
	1-20-22-961-5435	Gasoline - Operating	9,346	(9,346)
Expense Total			13,902	(13,902)

962 Vehicle 62

Expense	1-20-22-962-4145	Vehicle Repairs & Maintenance	5,411	(5,411)
	1-20-22-962-5435	Gasoline - Operating	15,765	(15,765)
Expense Total			21,176	(21,176)

963 Vehicle 63

Expense	1-20-22-963-4145	Vehicle Repairs & Maintenance	8,203	(8,203)
	1-20-22-963-5435	Gasoline - Operating	18,249	(18,249)

963 Vehicle 63		Expense Total	26,452	(26,452)			
964 Vehicle 64	Expense	1-20-22-964-4145	Vehicle Repairs & Maintenance	1,912	(1,912)		
		1-20-22-964-5435	Gasoline - Operating	1,156	(1,156)		
	Expense Total			3,068	(3,068)		
965 Vehicle 65	Revenue	1-20-22-965-2035	CISO Grant - Unit 48--Vehicle 65-	(3,185)	(8,000)	(4,815)	
	Revenue Total			(3,185)	(8,000)	(4,815)	
						(8,000)	
966 Vehicle 66	Expense	1-20-22-965-4145	Vehicle Repairs & Maintenance	51	(51)		
	Expense Total			51	(51)		
967 Vehicle 67	Expense	1-20-22-966-4145	Vehicle Repairs & Maintenance	1,019	(1,019)		
		1-20-22-966-5435	Gasoline - Operating	1,654	(1,654)		
	Expense Total			2,673	(2,673)		
967 Vehicle 67	Expense	1-20-22-967-4145	Vehicle Repairs & Maintenance	109	(109)		
		1-20-22-967-5435	Gasoline - Operating	1,139	(1,139)		
	Expense Total			1,248	(1,248)		
22 PS Fleet Total			274,403	200,000	(74,403)	200,000	
23 PS Courthouse	100 General	Revenue	1-20-23-100-2035	(CSPT) Court Security Prisoner Transpo Grar	(799,560)	(822,000)	(22,440)
			1-20-23-100-2510	Courthouse Recoveries	(53,754)	(22,000)	31,754
		Revenue Total			(853,314)	(844,000)	9,314
		Expense	1-20-23-100-3010	Reg Full-time Salaries & Wages	433,131	546,980	113,849
			1-20-23-100-3011	Reg Part-time Salaries & Wages	211,166	245,521	34,355
			1-20-23-100-3090	Overtime	7,408	10,000	2,592
			1-20-23-100-3120	Statutory Benefits	51,699	37,360	(14,338)
			1-20-23-100-3130	Employer Benefits	59,261	54,729	(4,532)
			1-20-23-100-3135	OMERS	57,725	69,162	11,436
			1-20-23-100-4023	Association Membership Fees		500	500
			1-20-23-100-4024	Employee Assistance Program		500	500
			1-20-23-100-4027	Police College Training		500	500
			1-20-23-100-4168	OPTIC		10,000	10,000
			1-20-23-100-4176	Operating Equipment Rent/Lease	1,500	2,500	1,000
			1-20-23-100-4240	Communications	17,803	20,000	2,197

		1-20-23-100-4272	Printing	1,842	500	(1,342)	500
		1-20-23-100-4274	Mobile Radio		500	500	500
		1-20-23-100-5010	General Supplies	6,701	2,000	(4,701)	2,000
		1-20-23-100-5011	Office Supplies	1,773	2,500	727	2,500
		1-20-23-100-5040	Safety Supplies	1,221	3,000	1,779	3,000
		1-20-23-100-5045	Uniforms/Supplies	7,384	3,000	(4,384)	3,000
		1-20-23-100-5071	Office Furniture Purchases	2,090	1,000	(1,090)	1,000
		1-20-23-100-5075	Equipment	1,231	5,000	3,769	5,000
		1-20-23-100-5510	Books & Subscriptions		100	100	100
		1-20-23-100-5580	Computer Systems	5,466	2,000	(3,466)	2,000
		Expense Total		867,400	1,017,352	149,951	1,017,352
23 PS Courthouse Total				14,086	173,352	159,265	173,352
24 PS Courthouse Fleet	100 General	Expense	1-20-24-100-4145	Vehicle Repairs & Maintenance	8,000	8,000	8,000
		Expense Total		8,000	8,000	8,000	
	946 Vehicle 46	Expense	1-20-24-946-4145	Vehicle Repairs & Maintenance	1,926	(1,926)	
			1-20-24-946-5435	Gasoline - Operating	1,163	(1,163)	
		Expense Total		3,089	(3,089)		
24 PS Courthouse Fleet Total				3,089	8,000	4,911	8,000
Grand Total				14,135,495	13,750,392	(385,103)	13,750,392

MARC. T. ROSKAMP
Chief of Police - Designate



SCOTT E. BARNES
Deputy Chief of Police - Designate

March 8, 2023

21 College Street, Suite 300
Toronto, ON M7A 0C1

Dear Assistant Deputy Minister Stevenson,

Further to ongoing discussions regarding the Next Generation 9-1-1 (NG9-1-1) Grant Program, I am writing to confirm that the St. Thomas Police Service / St. Thomas Police Service (STTHOMAS_POL) is committed to utilizing this grant allocation on eligible expenditures as noted in the Transfer Payment Agreement.

The St. Thomas Police Service / St. Thomas Police Service (STTHOMAS_POL) is pleased to accept a total of \$600,000.00 to support our PSAP's transition to NG9-1-1 within our municipality. This funding supports our costs for our project to operationalize new NG9-1-1 technology.

See the attached **Appendix A** for details on how the funds will be spent in accordance with the Next-Generation 911 guidelines.

I hope you can appreciate that approval of this allocation will take time to receive an endorsement from my municipal council/Services Board. As a result, I will be tabling it at an upcoming meeting so that I can advise them on how the funding provided by the Province of Ontario is supporting the work of my PSAP in the NG9-1-1 transition. Following approval, I will communicate to your office so that the process of delivering the funds can commence. I also confirm that as part of this program, funds will be spent as soon as practicable once approval has been granted and funding has been released. We endeavor to spend the funding no later than March 31, 2023.


My service will reach out to continue discussions and finalize and execute the Transfer Payment Agreement as soon as practicable once the St. Thomas Police Services Board has had the opportunity to deliberate on my proposal for spending the funds provided.

I hereby accept the grant allocation and proposed strategy for utilization, pending approval by St. Thomas Police Services Board / St. Thomas Police Service (STTHOMAS_POL) as outlined above.

PSAP Signatory:

Print Name: Marc Roskamp	Title: Chief of Police – Designate	Signature: 	Date: March 08, 2023
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Municipality / Services Board Signatory:

Print Name: Dan Reith	Title: Police Services Board - Chair	Signature: 	Date: March 08, 2023
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ST. THOMAS POLICE NG911 BUDGET - 2022/2023

YEAR	ITEM DESC.	VENDOR	PURCHASE DATE	INVOICE #	SUBTOTAL	TAXES (1.76%)	TOTAL
2022	Primary Site Komutel NG911 Call Handling Solution	Komutel	10-Dec-22	24015	\$ 95,869.55	\$ 1,687.30	\$ 97,556.85
2022	Primary Site Com Center Freedom II KVM Switches (x4)	BlackBox	2-Dec-22	SO042567	\$ 4,136.00	\$ 72.79	\$ 4,208.79
2022	Primary Site Com Center Soft Phone Workstations (x4)	Dell	2-Dec-22	1017380096	\$ 10,385.89	\$ 182.79	\$ 10,568.68
2022	Primary Site Avaya IP Office Firmware Upgrade - Primary Unit with (4) J179 IP Phones	Bell Canada	18-Dec-22	95928899	\$ 5,264.26	\$ 92.65	\$ 5,356.91
2022	Primary Site Avaya IP Office Firmware Upgrade - Secondary Unit	Bell Canada	18-Dec-22		\$ 795.20	\$ 14.00	\$ 809.20
2022	Primary Site Avaya J179 VOIP Dispatch Phone	Insight	13-Dec-22	67748036	\$ 213.96	\$ 3.77	\$ 217.73
2022	Primary Site Komlogger IP Licensing and equipment	Komutel	13-Dec-22	24309	\$ 7,577.00	\$ 133.36	\$ 7,710.36
2022	DR Site - Com Center Soft Phone Workstations (x3)	Dell	15-Dec-22	2009449084622	\$ 7,892.67	\$ 138.91	\$ 8,031.58
			2022 TOTALS		\$ 132,134.53	\$ 2,325.57	\$ 134,460.10
2023	Primary Site Fortigate 400E Upgraded Firewalls (x2)	Insight	21-Dec-22	332672925	\$ 14,196.26	\$ 249.85	\$ 14,446.11
2023	Primary Site Avtech Dispatching Computer Consoles for NG911 Integration (x4)	Bearcom			\$ 195,964.20	\$ 3,448.97	\$ 199,413.17
2023	Primary Site Avaya IP Office Server Edition Upgrade - Primary Unit	Bell Canada			\$ 13,000.00	\$ 228.80	\$ 13,228.80
2023	Primary Site Avaya IP Office Server Edition Upgrade - Secondary Unit	Bell Canada			\$ 13,000.00	\$ 228.80	\$ 13,228.80
2023	DR Site - Komutel NG911 Call Handling Solution	Komutel			\$ 90,781.80	\$ 1,597.76	\$ 92,379.56
2023	DR Site - Palo Alto Firewalls (x2)	Fortinet			\$ 27,332.00	\$ 481.04	\$ 27,813.04
2023	DR Site - Komlogger Call Recorder	Komutel			\$ 22,379.16	\$ 393.87	\$ 22,773.03
2023	DR Site - SQL Server 2022 Enterprise (x2)	Insight			\$ 56,701.00	\$ 997.94	\$ 57,698.94
2023	DR Site - APC NetShelter SX Enclosure	Insight			\$ 2,247.35	\$ 39.55	\$ 2,286.90
2023	DR Site - Com Center Freedom II KVM Switches (x3)	BlackBox			\$ 3,500.00	\$ 455.00	\$ 3,955.00
2023	DR Site - Dell UltraSharp U4320Q - LED monitor - 4K - 42.5"	Insight			\$ 4,195.00	\$ 545.35	\$ 4,740.35
2023	DR Site - Juniper Networks EX Series EX2300-48MP - switch - 48 ports (x2)	Insight			\$ 7,068.80	\$ 124.41	\$ 7,193.21
2023	DR Site - Various networking Cabling	FS.com			\$ 732.80	\$ 12.90	\$ 745.70
2023	DR Site - J179 IP Phones (x3) & J100 Expansion Modules	Insight			\$ 2,374.80	\$ 41.80	\$ 2,416.60
2023	Project Management/Training				\$ 5,000.00	\$ 88.00	\$ 5,088.00
			2023 TOTALS		\$ 458,473.17	\$ 8,934.05	\$ 467,407.22
			GRANT	\$ 600,000.00		TOTAL	\$ 601,867.31