



# Police Services Board Meeting

Constable Colin McGregor Building

February 2, 2022

## MINUTES

### ATTENDANCE:

D. Reith	Chair
S. Birkby	Vice Chair
D. Warden	Member
J. Herbert	Member
J. Preston	Member

### OFFICIALS:

C. Herridge	Chief of Police
M. Roskamp	Deputy Chief
T. Terpstra	Executive Administrator

### GUESTS:

J. Yurek	MPP
D. Leitch	Executive Assistant to MPP
S. Barnes	Inspector, STPS
S. Bogart	Inspector, STPS
J. Piekny	Forensic Identification Civilian Technician, STPS
M. Schroeter	Constable, STPS

### MEDIA:

None.

## CALL MEETING TO ORDER

## DECLARATION OF CONFLICT

## APPOINTMENT OF CHAIR AND VICE CHAIR FOR THE YEAR 2022

**Moved By:** Scott Birkby  
**Seconded By:** Dave Warden

THAT: Dan Reith is appointed as Chair for the St. Thomas Police Services Board for the year 2022.

Carried.

**Moved By:** Dave Warden  
**Seconded By:** Dan Reith

THAT: Scott Birkby is appointed as Vice-Chair for the St. Thomas Police Services Board for the year 2022.

Carried.

## **ADDITIONS TO AGENDA**

The following items were added to the agenda:

- Destruction of Taser Holsters and Brass – Chief Herridge

## **WELCOME NEW MEMBERS**

The Police Service Board welcomed the following members:

<b>Name</b>	<b>Position</b>	<b>Start Date</b>
Jessica Piekny	Forensic Identification Civilian Technician (Formally worked as PT Communicator)	November 29, 2021
Mark Schroeter	2 <sup>nd</sup> Class Constable	January 17, 2022

## **NEW HIRES / PROMOTIONS**

**Moved By:** J. Preston

**Seconded By:** J. Herbert

THAT: The Police Services Board approve the hiring of Experienced Officer, Mark Schroeter effective January 17, 2022

Carried.

## **MINUTES**

**Moved By:** J. Herbert

**Seconded By:** J. Preston

THAT: The minutes of the meeting held November 24, 2021 be confirmed.

Carried.

## **DEPUTATIONS**

## **REPORTS**

### **Revenues & Expenditures**

**Moved By:** J. Preston

**Seconded By:** J. Herbert

THAT: The printout of revenues and expenditures ending November 30, 2021 be accepted.

Carried.

Chief Herridge noted that once final statements are received from the City of St. Thomas, STPS will meet with the City of St. Thomas to discuss any surplus dollars.

### **2021 COVID Expenses**

**Moved By:** J. Herbert

**Seconded By:** J. Preston

THAT: The Police Services Board approve Chief Herridge sending the request for 2021 COVID Expenses cost recovery to the City of St. Thomas (City Manager and City Treasurer) for reimbursement.

Carried.

#### **2021 STPS Police Headquarters Building Repair Costs**

**Moved By: J. Preston**

**Seconded By: J. Herbert**

THAT: The Police Services Board accept the 2021 Police Headquarters Building Repair Costs as presented by Chief Herridge.

Carried.

#### **Protective Services Report – January 2022**

**Moved By: J. Herbert**

**Seconded By: J. Preston**

THAT: The Protective Services Report for January 2022 be received.

Carried.

#### **Annual Reports**

**Moved By: J. Preston**

**Seconded By: J. Herbert**

THAT: The Police Services Board approve the following reports as presented by Deputy Chief Roskamp:

- 2021 OT Court Budget
- 2019-2022 Strategic Plan Status Update

Carried.

Discussion occurred regarding staffing and the continued growth in the City of St. Thomas and the needs of the community.

STPS has Civilianized some positions internally which have resulted in cost savings, however the City will need to continue to look for ways of doing business differently for wellbeing and calls for service as many calls are related to behavior. There are great things being done in the City of St. Thomas, however the need to remain creative still exists.

Deputy Chief Roskamp provided an update on the status of the School Support Officer review.

Recommendations are being created at this time, and once finalized STPS will need to review to ensure STPS can provide services as suggested.

Discussion took place on reporting on all Strategic Plan items. Chief Herridge noted that a full cycle report will be presented to the Board upon the completion of 2022.

#### **STEAM Education – Request for Donation of IT Surplus Equipment**

**Moved By: J. Herbert**  
**Seconded By: J. Preston**

THAT: The Police Services Board authorizes the donation of surplus computer equipment to the local STEAM organization.

Carried.

#### By-law 3-2021 Regulations of the STPS (January 2022)

**Moved By: J. Preston**  
**Seconded By: J. Herbert**

THAT: The Police Services Board approve the amendments (5.15 – acceptable gloves) to the By-law 3-2021 Regulations of the St. Thomas Police Services.

Carried.

### PETITIONS AND COMMUNICATIONS

### UNFINISHED BUSINESS

### NEW BUSINESS

#### Movember Donation – Tyler Kasstra Scholarship Fund

**Moved By: J. Herbert**  
**Seconded By: J. Preston**

THAT: The Police Services Board donate \$200.00 to the Tyler Kasstra Scholarship Fund for the internal 2021 Movember fundraiser.

Carried.

#### 2022 Meeting Dates

**Moved By: D. Warden**  
**Seconded By: J. Preston**

THAT: The Police Services Board will meet the 3<sup>rd</sup> Wednesday of each month effective March 16, 2022 including amending the by-law.

Carried.

#### Destruction of Taser Holsters & Brass

**Moved By: D. Warden**  
**Seconded By: S. Birkby**

THAT: The Police Services Board approve the destruction of Taser holsters and brass as per Chief Herridge's request including a donation of some holsters to the Ontario Police College.

Carried.

### MOVE TO THE COMMITTEE OF THE WHOLE

**Moved By:** J. Preston  
**Seconded By:** J. Herbert

THAT: We move to the Committee of the Whole.

Carried.

### **ACTIONS OF THE COMMITTEE OF THE WHOLE**

**Moved By:** D. Warden  
**Seconded By:** S. Birkby

THAT: We adopt the actions of the Committee of the Whole.

Carried.

### **ADJOURNMENT**

**Moved By:** D. Warden  
**Seconded By:** S. Birkby

THAT: We do now adjourn at 10:20 a.m.

Carried.



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Dan Reith  
Police Services Board Chair