



Police Services Board Meeting

Constable Colin McGregor Building

September 22, 2021

MINUTES

ATTENDANCE:

D. Reith	Chair (via Zoom)
S. Birkby	Vice Chair
D. Warden	Member
J. Herbert	Member
J. Preston	Member

OFFICIALS:

C. Herridge	Chief of Police
M. Roskamp	Deputy Chief
T. Terpstra	Executive Administrator

GUESTS:

Ministry of the Solicitor General

D. Clunis	Inspector General	S. Bogart	Inspector
K. Weatherill	Deputy Inspector General	J. Cosby	Staff Sergeant
M. Lloyd	Executive Data Officer	M. Buttinger	Sergeant
L. Kourtalis	Executive Assistant	D. Congdon	Constable
Karina Pronska	Communications Intern		

MEDIA:

None.

CALL MEETING TO ORDER

DECLARATION OF CONFLICT

MOVE TO THE COMMITTEE OF THE WHOLE

Moved By: D. Warden

Seconded By: J. Herbert

THAT: We move to the Committee of the Whole.

Carried.

ADDITIONS TO AGENDA

EXEMPLARY SERVICE MEDALS

The Board presented the following members with their Exemplary Service Award:

Name	Years of Service
Inspector Hank Zehr	30 years (was unable to attend)
Staff Sergeant John Cosby	20 Years
Sergeant Michael Buttinger	20 Years
Constable Congdon	20 Years

NEW HIRES / PROMOTIONS

Deputy Chief Roskamp provided an update on new hires to the St. Thomas Police Service including the following members:



Moved By: D. Warden

Seconded By: J. Herbert

THAT: The Police Services Board approve the hiring of Cadet Brianne Graham effective September 7, 2021.

Carried.

Moved By: D. Warden

Seconded By: J. Herbert

THAT: The Police Services Board approve the hiring of Cadet Yasmine Arabi effective July 12, 2021.

Carried.

MINUTES

Moved By: D. Warden

Seconded By: S. Birkby

THAT: The minutes of the meeting held June 23, 2021 be confirmed.

Carried.

DEPUTATIONS

REPORTS

CCTV Update

Moved By: S. Birkby
Seconded By: D. Warden

THAT: The Police Services Board accept the CCTV Update Report as presented by Inspector Steve Bogart.

Carried.

Revenues & Expenditures

Moved By: D. Warden
Seconded By: S. Birkby

THAT: The printout of revenues and expenditures ending July 31, 2021 be accepted.

Carried.

2022 Capital Budget

Moved By: D. Warden
Seconded By: S. Birkby

THAT: The Police Service Board approve the 2022 Capital Budget Requests including NG911, Drone, and ALPR as presented to be submitted to the City of St. Thomas for consideration and approval.

Carried.

Protective Services Report – Summer 2021

Moved By: D. Warden
Seconded By: S. Birkby

THAT: The Protective Services Report for Summer 2021 be received.

Carried.

Scanning of St. Thomas Police Documents

Moved By: D. Warden
Seconded By: S. Birkby

THAT: The Police Services Board accept the Scanning Project verbal report from Chief Herridge.

Carried.

Property Crime Initiative – Foot Patrol

Moved By: S. Birkby
Seconded By: D. Warden

THAT: The Police Services Board accept the Property Crime initiative – Foot Patrol verbal report from Chief Herridge.

Carried.

Police Chaplaincy

Moved By: D. Warden

Seconded By: S. Birkby

THAT: The Police Services Board appoint Pastor Stephen Brown as the Chaplain for the St. Thomas Police Service effective immediately.

Carried.

Animal Welfare – Updates to Legislation – Fire Department Response Permitted

Moved By: S. Birkby

Seconded By: D. Warden

THAT: The Police Services Board accept the Animal Welfare – Updated to Legislation report as presented by Deputy Chief Roskamp.

Carried.

Moved By: D. Warden

Seconded By: S. Birkby

THAT: The Police Services Board approves a letter to be sent to the City Administrator to request that City Council provide authorization for firefighters to enter motor vehicles to rescue and remove animals in distress as per the Fire Protection and Prevention Act. This request is in accordance with the understanding that municipal councils set the levels of fire protection services for their fire department's standard operating guidelines and is pursuant to the All Chief's Memo 21-0095 dated August 11, 2021 from the Ministry of the Solicitor General.

Carried.

PETITIONS AND COMMUNICATIONS

Moved By: J. Herbert

Seconded By: J. Preston

THAT: The Police Services Board accept the following petitions and communications:

- Ontario Naloxone Program – 1st Quarter 2021

Carried.

UNFINISHED BUSINESS

NEW BUSINESS

PSB Meeting – October 2021

Moved By: J. Preston

Seconded By: J. Herbert

THAT: The Police Services Board approve moving the October 2021 meeting to October 29, 2021.

Carried.

1Password Software

Moved By: S. Birkby
Seconded By: J. Herbert

THAT: The Police Services Board approve the purchase of 1Password software (as recommended by OPTIC) in order to maximize the security of STPS passwords and IT infrastructure.

Carried.

Shakelton Auctions Inc.

Moved By: J. Herbert
Seconded By: J. Preston

THAT: The Police Services Board accept the Shackelton Auctions Inc. update as presented by Chief Herridge.

Carried.

Crime Stoppers Golf Tournament

Moved By: J. Herbert
Seconded By: J. Preston

THAT: The Police Services Board ratify the donation of \$500.00 to the Crime Stoppers Golf Tournament held August 27, 2021.

Carried.

St. Thomas Police Services Board – By Law 2-2021

Moved By: J. Preston
Seconded By: J. Herbert

THAT: The Police Services Board approve By-law 2-2021 Retention and Destruction of Records as presented.

Carried.

United Way Elgin-Middlesex 3M Harvest Lunch Support

Moved By: J. Herbert
Seconded By: J. Preston

THAT: The Police Services Board approve the purchase of 50 tickets (\$500.00) to support the United Way Elgin-Middlesex 3M Harvest Lunch.

Carried.

Special Olympics – Draft an Athlete

Moved By: J. Preston
Seconded By: J. Herbert

THAT: The Police Services Board approve the donation of \$500.00 to “Draft two Athletes” for the Special Olympics event.

Carried.

Vaccine Passports

The Police Services Board discussed the St. Thomas Police Service's role in vaccine passport compliance. Chief confirmed that Bylaw Officers will respond to issues with compliance. The Police will continue to respond to calls for public safety.

MOVE TO THE COMMITTEE OF THE WHOLE

Moved By: J. Preston

Seconded By: J. Herbert

THAT: We move to the Committee of the Whole.

Carried.

ACTIONS OF THE COMMITTEE OF THE WHOLE

Moved By: J. Preston

Seconded By: J. Herbert

THAT: We adopt the actions of the Committee of the Whole.

Carried.

ADJOURNMENT

Moved By: J. Herbert

Seconded By: J. Preston

THAT: We do now adjourn at 10:50 a.m.

Carried.



Dan Reith
Police Services Board Chair